



***Town of Mansfield***  
 6 Park Row, Mansfield, Massachusetts 02048  
*Select Board*  
*Licensing Authority*

**BRING YOUR OWN BOTTLE (BYOB) APPLICATION**  
**BEER AND WINE ONLY**

Upon receipt of this completed application, you will be contacted by the Secretary to the Select Board for the Town of Mansfield. Please note that submission of this application should in no way be construed as final approval or confirmation of your permit. Final approval will require sign-off by Town Hall Departments, Public Safety Departments and vote of the Select Board.

<b>Application Type:</b>	<input type="checkbox"/> New Application <input type="checkbox"/> Renewal of Existing Permit
<b>Date of Application:</b>	
<b>Restaurant Name and Location:</b>	
<b>Area Where BYOB Will Be Allowed:</b> (Please Provide a Schematic) <i>Note: Outdoor Space Will Not Be Permitted</i>	
<b>Owner Information:</b>	<b>First and Last Name</b>  <b>Address</b>  <b>Phone</b>  <b>Email</b>
<b>Manager of Establishment:</b> (if different from owner above)	<b>First and Last Name</b>  <b>Address</b>  <b>Phone</b>  <b>Email</b>
<b>Liquor Liability Insurance Coverage</b>	Please provide Certificate of Coverage
<b>TIPS Certified Employees:</b> (Please Provide Certificates)	
<b>Business Hours that BYOB will be allowed:</b>	
<b>Number of Seats in Establishment:</b>	

The establishment listed above (“Applicant” or Licensee”) does not have a liquor license from the Town of Mansfield, and is requesting to be allowed to serve under the “B.Y.O.B” provisions and agrees to abide by all legal standards to ensure safe and proper service to patrons in accordance with all regulations and guidelines set by the Alcoholic Beverages Control Commission and the Town of Mansfield. The Select Board, in accordance with Chapter Eleven, Section I, Second Paragraph of the Town of Mansfield General By-Laws, promulgate the following regulations as of September 13, 2013:

1. The establishment shall obtain a permit from the Select Board to allow BYOB within the establishment. A condition of issuance of the permit shall be compliance with these regulations. There shall be no charge for the permit. The area where BYOB is allowed shall be defined in the application for the permit, which shall not include any outdoor space.
2. The establishment is responsible for providing TIPS training to employees and to have at least one TIPS trained employee on premises during business hours.
3. Alcoholic beverages shall be consumed inside the premises.
4. Only beer and wine may be consumed under a BYOB permit.
5. No alcoholic beverages shall be consumed by any person under the age of 21 in violation of MA General Laws, Chapter 138, Section 34. It is the responsibility of the establishment to ensure that patrons who consume alcoholic beverages on the premises are at least 21 years of age.
6. Establishments shall not permit alcoholic beverages to be consumed on the premises by an intoxicated person.
7. No alcoholic beverages shall be served or handled by the employees. This includes, without limitation, storing, refrigerating, or pouring alcoholic beverages.
8. No alcoholic beverages shall be purchased, sold or provided from within the premises.
9. No corkage fee or other similar fee shall be charged.
10. Patrons shall not leave the premises with an open container of alcohol in violation of Town of Mansfield By-Law, Chapter 11, Section I, first paragraph. A patron who wishes to remove their unfinished bottle of wine from the premises must have the establishment ensure that the bottle is securely resealed and placed in a one-time tamper-proof transparent bag with the receipt attached, as permitted under MGL Chapter 138 section 12. The prohibition on handling containers of alcoholic beverages shall not apply to this section.
11. All alcoholic beverages must be removed from the premises by the person who carried them in.
12. Penalties for violation of these regulations, or any state or local statutes are provided for in Paragraphs 5, 6 and 7 of the By-Law (Chapter Eleven, Section I, Second Paragraph), as adopted by Article 38 of the May 7, 2013 Town Meeting. The penalties include a fine of up to \$100.00 and possible revocation of the establishment’s BYOB permit. Violators may also be punished under the provisions of Massachusetts General Laws, Chapter 138.

As the applicant I agree to abide by all rules established above by the Select Board.

NAME (please print): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_