

TOWN OF MANSFIELD TOWN MANAGER FY20 GOALS & OBJECTIVES ACTION ITEM LIST AS OF					as of 9/04/2019	Page 1
Task No.	Task Description	Not Initiated	Initiated but not 25% Completed	Not more than 50% Completed	Not more than 75% Completed	Fully Completed
GOVERNANCE						
The Select Board and the Town Manager will be in compliance with the Town Charter and provide executive leadership for the Town of Mansfield.						
1	Review and update Town's Mission Statement.					
2	Review and update Town's policies and procedures as needed.					
3	Schedule a yearly meeting with all Board & Committees collaborate as needed throughout the year.					
4	Define the Select Board's goals and communicate those goals to all Boards & Committees.					
5	Begin discussion regarding Town Charter review.					
6	Select Board members will work with the Town Manager's Office on all Town departmental requests.					
Totals for GOVERNANCE		0	0	0	0	0
BUDGET/FINANCE						
The Town Budget and financial policies shall be created to meet short-term obligations and ensure long-term sustainability.						
7	Follow Town's financial policies and strive to attain those benchmarks.					
8	Implement the Capital Improvement Plan based on prudent use of funds.					
9	Continue the implementation of the MUNIS financial software system.					
10	Study the OPEB funding liability through the OPEB Task Force.					
11	Study the rising costs of Recycling/Trash via the Trash Committee.					
12	Collaborate with the Assessors on an Overlay usage plan.					
13	Provide periodic budget reports to Select Board throughout the year.					
14	Engage public input into the budget process.					
15	Enhance the Town's tax rate setting analysis.					
16	Set long-term goal of not taxing the full amount allowed by law while meeting all of our needs.					
17	Begin GFOA Budget format phase-in process.					
18	Define and formalize role of renewed Budget SubCommittee.					
19	Re-establish Insurance Advisory Committee.					
Totals for BUDGET/FINANCE		0	0	0	0	0
ECONOMIC DEVELOPMENT						
The Town is committed to continue to create and maintain an environment that attracts business and industry.						
20	Create Town-wide economic vision reflecting the priorities enumerated in the Master Plan.					
21	Retain and attract businesses based on Town vision.					
22	Continue to engage the Cabot Park Community.					
23	Award contract for N. Main Street Fire Station that will enhance the downtown area.					
24	Create and market Downtown Mansfield.					
25	Facilitate the growth of the bio-tech industry in Mansfield.					
26	Support Airport Commission in their Master Plan initiatives.					
27	Use Master Plan process to aid with the strategic development planning for the Transit-Oriented Development.					
Totals for ECONOMIC DEVELOPMENT		0	0	0	0	0

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COMMUNICATION AND STAKEHOLDER OUTREACH						
	The Town is committed to continue to engage with its residents.					
28	Use all available media to provide information to public.					
29	Collaborate with the School Department on joint efforts.					
30	Investigate ways to improve the Town Meeting experience and attendance.					
31	Implement resident notification system through the Town's website.					
32	Provide more financial and other relevant Town data on the Town's website for public access.					
Totals for COMMUNICATION & STAKEHOLDER OUTREACH		0	0	0	0	0
TOWN-WIDE IMPROVEMENTS						
	To enhance the quality of life for Mansfield's residents through its infrastructure, amenities, and services.					
33	Keep Downtown Committee engaged.					
34	Begin discussions to determine the future use of the 50 West Street property and develop a funding plan.					
35	Complete Old Colony Multi-Use Path between Court and East Streets.					
36	Adopt Parking Rules & Regulations for Downtown Mansfield.					
37	Add \$2M worth of road work using Town road bond borrowing.					
38	Pursue Green Communities designation.					
Totals for TOWN-WIDE IMPROVEMENTS		0	0	0	0	0
OTHER						
39	Negotiate new Cable Access Agreement.					
40	Determine status of Special Municipal Employees.					
41	Create non-statutory non-union compensation plan.					
42	Create succession plan for retiring key personnel.					
Totals for OTHER		0	0	0	0	0
Task Nos.	GROUPING TOTALS	Not Attempted	Attempted but not 25% Completed	Not more than 50% Completed	Not more than 75% Completed	Fully Completed
1-6	TOTALS GOVERNANCE	0	0	0	0	0
7-19	TOTALS BUDGET/FINANCE	0	0	0	0	0
20-27	TOTALS ECONOMIC DEVELOPMENT	0	0	0	0	0
28-32	TOTALS COMM. & STAKEHOLDER OUTREACH	0	0	0	0	0
33-38	TOTALS TOWN-WIDE IMPROVEMENTS	0	0	0	0	0
38-42	TOTALS OTHER	0	0	0	0	0
GRAND TOTAL		0	0	0	0	0
***** These goals are short and long-term in nature and are not to be construed to be required to be accomplished in one year.						