

**Volunteer Advisory Sub-Committee
Meeting Minutes for October 26, 2021**

Present: Frank DelVecchio and Jess Aptowitz

Guests: Amy Donovan Palmer, Health Agent and Antonia Blinn, Chair of the Board of Health

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- **Open the Meeting**

Mr. DelVecchio called the meeting to order at 5:30PM.

- **Interview Mr. Ryan Maxwell to serve on the Board of Health (5:30PM)**

Mr. Aptowitz began by introducing the Committee and guests to applicant Ryan Maxwell. Mr. Aptowitz then gave a short summary of the responsibilities of the Board of Health. Mr. Maxwell then gave an overview of why he wanted to be on the Board of Health and of his qualifying background and experience. He stated that he has served on a couple of Committees such as Master Plan Committee and that he is currently on Zoning Board of Appeals. He stated that he is a Civil Engineer. He added that he is interested in happenings in Town, so he likes to serve on Boards to develop his skill set. Mr. DelVecchio, Mr. Aptowitz, Ms. Donovan-Palmer, and Ms. Blinn then asked the following questions and Mr. Maxwell answered.

Antonia Blinn asked Mr. Maxwell why he is interested in joining the Board of Health and if he had seen any of the Board of Health meetings or reviewed the meeting minutes to see the breadth of topics the Board of Health is responsible. Mr. Maxwell stated that he designs septic systems, he has worked with Fats, Oils, & Greases (FOG). Ms. Blinn asked if he has watched or attended any BOH meetings. He said, yes, he had watched some recent meetings.

Ms. Donovan-Palmer asked Mr. Maxwell to describe how his experience with septic systems and to tell the Committee how this could support his role on the Board of Health. He said that because of his experience he has a good idea of how septic systems work and he has knowledge of variances. Ms. Donovan-Palmer asked if Mr. Maxwell was a soil evaluator. He replied that he was not.

Mr. Aptowitz stated, the Board of Health is ultimately responsible for developing, implementing, and enforcing dozens of regulations. He then asked, what would be your approach to learning something new? Mr. Maxwell replied that his approach would be to read all of the Board of Health regulations, and he that he would also lean on the Health Agent for information as well.

Mr. DelVecchio stated that the Board of Health has become a much more professional group over the past few years. Mr. DelVecchio asked if Mr. Maxwell could see any likely situation where his personal beliefs or interests, or the interests of his family, friends, or neighbors, could unduly influence his decisions, and if put in such a position, how would Mr. Maxwell handle it? Mr. Maxwell replied that he would recuse himself from any project with a work or personal conflict. Ms. Blinn offered that the Ethic Commission has a "resource officer of the day" that could be used as a resource. Mr. Aptowitz agreed with Ms. Blinn and support the idea of using this resource to ensure no conflicts exist and how to file if the appearance of a conflict exists.

Ms. Blinn stated that the Board of Health meets at least once a month, sometimes twice. Typically, on the first Thursday of the month. She added, the agenda is put together by the Chair and the Health Agent and shared with Board of Health members in advance so that they can prep for the agenda items and that it is anticipated that a member could spend anywhere from three hours a month to as many as you would like to contribute. Ms. Blinn asked if Mr. Maxwell thought this was the kind of time

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commitment that he was thinking about when he applied and he replied yes. Mr. Maxwell asked which day of the week the Board met and Ms. Blinn replied that the Board typically meets on Thursdays.

Mr. DelVecchio said, we have asked a lot of questions of you, what questions do you have for us? Mr. Maxwell replied that he had no questions.

Mr. DelVecchio stated that the recommendation of this Committee would be placed on an upcoming Select Board agenda during the month of November for the full Board's consideration. Mr. Maxwell left the meeting at 5:45.

The Committee and guests then discussed the assets of the applicant. Ms. Blinn added that having a well-rounded set of skills and expertise, such as Mr. Maxwell's, will help to have a stronger Board.

- Other items not known 48 hours in advance of the meeting

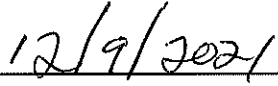
There were no other items.

- Adjourn

Motion: To adjourn the meeting at 5:52 PM. (Aptowitz/DelVecchio) Passes 2:0



Signature



Date

Prepared by Nancy Griffin