

Mansfield Local Cultural Council
6 Park Row
Mansfield, MA 02048
October 25, 2021

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TOPIC	DISCUSSION	ACTION
Call to order: 7:32 p.m.	Eileen Cusack, Chair	MANSFIELD MASSACHUSETTS
Attendance	<p>In Attendance: Eileen Cusack, Chair Jean Mallon, Secretary Marc Clamage, Treasurer Sharon Friedman Kelly Ann Kelly</p> <p>In Attendance after Vote to Accept Minutes Vivian Webster</p> <p>Not in Attendance Diana Bren Semirah Dolan Gail Gilman Abraham Mercy Melanie O'Malley Linda Ramirez—resignation</p> <p>Eileen reported that Linda Ramirez has resigned from the Cultural Council due to family commitments brought on by a medical emergency. Linda will be missed by the Council.</p> <p>Members who have terms that expire on December 31, 2021, will need to re-apply to the Town as outlined in the letter sent out to affected individuals.</p>	<p>(Please note that the change in listing those "Present" and those "Absent" to "In Attendance" "Not in Attendance" and "In Attendance after Vote to Accept Minutes" is meant to reflect the members who voted on acceptance of the Minutes and the Treasurer's Report, which is part of the Minutes).</p>
Secretary's Report—Minutes	October 4, 2021, minutes were approved. Motion made by Sharon; seconded by Marc.	Approved.
Treasurer's Report	Balances as of October 25, 2021:	

	<p>Town Account \$6,500 FY21 allocation State Account \$13,112.90 Gift Account \$1,250</p> <p>Amount of Unpaid Grants from 2020: \$1,600. Marc will check with MCC about the deadline for completion of the 2020 grants.</p> <p>Amount of Unpaid Grants from 2021: \$9,400. We would like to see these completed by December 2021; however, grant recipients could request an extension. Pending Disbursements: 40571-\$250 41461-\$500 44651-\$250</p> <p>Brockton Symphony Orchestra asked if \$300 from its 2021 grant allocation be set aside for use in 2022. MCC advised that this was not possible as the LCC cannot reserve money from 2021 to be applied to 2022 grants. MCC advised that Brockton Symphony could apply the \$300 to capital expenses.</p> <p>A motion was made by Jean; seconded by Kelly to disburse the \$500 to Brockton Symphony upon submission of appropriate receipts.</p>	<p>Unanimously approved.</p>
Grant Review Procedures	MCC extended the deadline for grant submissions and LCC reporting. The deadline for grant submission is November 1, 2021. LCC should hold voting meetings	Eileen will assign grants to three work groups. Work group members are asked to thoroughly review the submissions, and when needed, reach out to the

	<p>from November 1 through January 14. The Annual Report is due on February 2, 2022.</p> <p>Meetings will be held on Mondays at 7:30 p.m. in Room 2A/B. Please add these dates to your calendar: November 1 November 15 December 6 December 13 January 3, 2022 January 10, 2022</p>	<p>grant writer for clarification and/or more information. Groups are asked to complete an Evaluation rubric for each grant.</p> <p>Work Groups:</p> <p>Eileen, Semirah, and Kelly</p> <p>Marc, Sharon, Melanie, Diana, and Abraham</p> <p>Jean, Gail, and Vivian</p>
<p>Local Cultural Council Project(s)</p>	<p>One side of the first mailbox is completed. Eileen reviewed the Call for Artists application. A subcommittee will review the submitted proposals and recommend the artists to the LCC and the Keep Mansfield Beautiful groups. As the LCC is the funding agent, the LCC will vote on the final approval.</p> <p>Eileen made the recommendation that the \$1250 in the gift account be awarded to the five participating artists.</p> <p>Kelly made a motion that artists who are assigned to paint the Relay Boxes be awarded a \$250 stipend. Motion seconded by Vivian.</p> <p>Call for Artists Timetable Applications due February 1, 2022 Subcommittee recommendations to LCC and Keep Mansfield Beautiful by March 15, 2022 LCC votes on fund disbursement April 4, 2022.</p>	<p>Unanimously approved.</p>

	Artists will have until June 30, 2022, to complete their painting.	
Publicity	Social Media and Mail Chimp were to share the new grant deadlines.	
Unfinished Business	Downtown Committee: See information under Local Cultural Council Project above. Cultural District: No updates. Planning Board: No updates.	
Next Meeting	Monday, November 1, 2021, at 7:30 p.m. in Room 2A/B.	
Adjournment	Meeting adjourned at 9 p.m.	Unanimously approved.

Minutes approved at the October 25, 2021, meeting.

Respectfully submitted, Jean Mallon, Secretary

Jean Mallon