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MANSFIELD
MASSACHUSETTS

*"Empowering residents, businesses, and government to
make Mansfield a greener, cleaner place to live, work, and play"*

Meeting Minutes for

Tuesday, Sept. 14th
MBC Room in Town Hall
6:00pm

Attendees: Pat Colbert, Mike Healey, Cathy King, Mike McCarthy, Ana Newell, Martha O'Connell,
Nancy Wall, Jeff Ward, Janice Wivagg,

Welcome & Call to Order:

- Meeting called to order at 6:06 p.m.
- Minutes accepted from previous meeting and signed by Pat Colbert.

Treasurer's Report: – Mike

Mike provided the following financial update:

-	Balance from prior meeting:	\$ 14,571.95 (funds at Town Hall)
		\$ 271.67 (at Bluestone Bank)
		\$ 125 (Reserved *)

		\$14,718.62
-	Lori Weiner Bench Funds:	\$ 125 (funds at Town Hall)
		\$ 2,487.55 (at Bluestone Bank)

		\$2,612.55

Pending payment to Town Hall: \$2115.82
Net: \$496.73

Pending payments:

- Web site domain renewal (Neil)
- Flower Barrels second planting (Patrick Lyons)

Notes:

- Jeff was going to ask Neil where the bench was going.

- Monthly reporting should include prior month balance walk forward.

Fundraising:

- Discussion on the success of the fundraising letter.
- Discussion and thank you for work that Ana did on /Stop and Shop Reusable Bags Fund-Raiser.

Ongoing Programs

I. 2021 Great Mansfield Clean-Up

- A decision was made to hold the fall clean up from November 1 – 14th. Mike was to check inventory of bags in storage.
- Jeff was to see what needed to be done with Neil to get PR started for the event.
- A precinct 1 manager is needed.

II. Flower Barrels

- After the first frost, Mike and his “crew” will pull plants and then make contact with Nancy to get pick up scheduled.
- Nancy to work with DPW for pickup of barrels.
- Discussion on barrels that need to be replaced (2 broken and 2 lost). Topic to be readdressed for spring.

III. Painted Barrels

- Two barrels given to Mansfield Recreation; 10 more barrels available that have been primed in 3 colors.
- Pat to get inventory of barrels and will post on social media that barrels are available.
- Mike mentioned that there was no more paint, and his invoice was submitted for payment.

IV. Adopt-a Spot

- Martha was going to send a note to all on the End of Year clean up.
- Martha was looking to get relief of some of position demands. Discussion was to figure out if there was a way to level some of the work with volunteers.
- Guerrini not doing their site next year. Town to take care of it.
- Ana led a discussion on West Mansfield Village Business Sign to let all know that it is close to being processed.

V. Adopt-A-Street / MA Litter Cleanup Crew

- Discussion was led by Ana about Mansfield Schools completing a unified plantings project. All schools are going to be the same.

VI. We Noticed

- Jennerations salon was in process and Nancy was coordinating the picture opportunity with Martha.
- Mike mentioned the great work that was done by Trattoria Romana Pizzeria Bar & Grill. It looks fantastic! Mike was going to pull something together on them.

VII. Non-Profit Gift Fund

- Need to follow up on \$3K that was submitted to be re-paid.
- Mike shared updated rules about work / spend already done but not being paid out moving forward.
- Is this \$3K submission already grandfathered in?

Additional Projects/Initiatives

I. West Mansfield Sign and Spot (Ana)

- Tod Richardson should be invited to a meeting to share ideas. Ana to talk to him.

II. On/Off Ramps

III. Adopt-A-Highway

- The two signs that recognize Keep Mansfield Beautiful as the adoptee are up.
- We should try to organize something before July and August arrive.

IV. 'No Litter Zone' Signs

- Mike has the signs. If you have a spot that you think they should go up, please let us know.
- In the spring new signs should be a decision to be discussed as they are needed.

Ongoing Programs

VIII. 2022 Great Mansfield Clean-Up (Saturday, April 30th)

IX. Monthly Litter Cleanup Crew (new program)

- Pat to start in November.

Additional Projects/Initiatives

V. West Mansfield Sign and Spot (Ana)

VI. On/Off Ramps

VII. Adopt-A-Highway

VIII. 'No Litter Zone' Signs

Misc. Stuff

Jason Dodd – remembering his service - *Mike suggested possible gift card to Lions of Briggs.*

Collaboration Project with the Cultural Council (Nancy) – *These are the old drop boxes for USPO. Under discussion as project that KMB might be sponsoring the planning. Nancy to update.*

New Volunteers - we have a few people who want to do cleanups. Need to designate areas and organize cleanups. (Mon, Oct. 4th – The Strand) – *Jeff & Mike to coordinate supplies for the Strand volunteer group. Further discussion occurred about communicating and keeping a list of areas that volunteers could be given to clean up. The areas listed: Oakland, End of Maple, Francis Ave.*

Small Town Award - let's talk about submitting an application for this (by Oct. 15th). – *State grant? Jeff to send to Anna for action and to group for information and discussion.*

Select Board Meeting - Moving from Oct. 6th to Oct. 20th. – *Jeff to firm up date.*

Select Board Liaison - Neil is the liaison for Conservation Committee and KMB to the Select Board. So, if any issues arise where you need his or the Select Board's help, we now have a resource. We will be communicating with Neil in an official capacity at least once a year.

Social Media - let's talk if this is something we want to outsource. *Discussed the need and the initial \$200/month estimate from Kerry McCorkill Jeff to invite Kerry to next meeting to review presentation and more fully assess need.*

Benches - update on benches in Lori Weiner's memory

New Secretary - Pat Colbert is involved in so much and has done a remarkable job with notes for quite some time. Looking for someone new to take up this position. - *Cathy King volunteered to begin training to pick it up.*

Mansfield Post Office - David Cullen is the new acting Postmaster of the Mansfield Post Office. They are in the process of trying to spruce the building up a bit. Reached out to KMB in hopes we can point them in the proper direction for this assistance. - *Believe Neil had a conversation with them. Everyone agreed they have done a nice job. Anna?*

Samsonite Cleanup - Neil has been coordinating with Samsonite to help them with A community service event. It looks like we'll be cleaning up route 140 on Friday, 9/17, from 12:30pm - 3:00pm.

The meeting ended with a discussion to possibly look at trying to improve the committee size from 9 to 11 members to try to increase coverage on the variety of needs and leveling the work load. Agreed to add to agenda next meeting.

Next Meeting: Tuesday, Oct. 12th

Meeting adjourned at 7:30pm

Minutes approved on: Nov 17th at _____

Secretary signature: 