

**Mansfield School Committee
Facilities Subcommittee
Minutes for August 17, 2021**

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A meeting of the Mansfield School Committee Facilities subcommittee was opened and called to order at 8:06 am.

Attendees: Lauren Scher, Linda Fernando, Matt Jacques, Ed Donoghue

Approval of Minutes

Minutes approved from July 1, 2021 facilities subcommittee meeting (2-0)

New Business

- Summer cleaning update
 - Stripped / rewaxed over 40 classrooms
 - Rooms / hallways been scrubbed (all classrooms have been touched)
 - Walked schools w Teresa this week; **completely ready for Open House**
 - 21 painting projects completed: including QMS girls locker room, hallways, etc.
 - Built 125 desks
 - Brought back all furniture from storage (34 truckloads); moved items into classrooms

- Facilities project update
 - Landscape
 - Removed weeds at all building, working w local landscape architect to determine looks best visually and has the most staying power. Will not be complete for OH but soon after
 - Sidewalks removed in front of MHS along East street; concrete will be poured next week and will be ready for the start of school (weather dependent)
 - MHS: left of main entrance – doing something special with this area. Bench, small trees, rocks will be added (similar to what the town has done to encourage cohesiveness)
 - Security check-in stations
 - QMS: will be 100% complete by end of day - ramp for new handicap entrance is finished and railing will be painted today
 - Robinson: access control will be installed next week
 - MHS: vestibule security window room built/complete; security glass will be next week. Looks like a security check-in station without walls
 - JJ: production delays in getting the metal installed; should be complete by start of school
 - Back-to-school cleaning / readiness
 - JJ (had the most needs)

- Epoxied 26 bathroom floors. Ground out the floors to get out all the dirt and re-epoxied. All will be complete next week
 - Lighting project – removed fluorescent lights; installed LED in over 500 fixtures. Everything will be finished per a student's IEP. Entire building will be complete by next year
 - Lots of other smaller items in the other schools
 - All filters changed in HVAC units (quarterly change)
 - All filter changed in water filters
 - Town inspection will be today – police, fire, DPW going through every area of each school to ensure the district is ready for opening
 - Have kept up with HVAC recommendations from the last audit and making repairs as needed along the way
- Boiler project
 - Selected by MSBA to meet with their representative
 - Site visit for tomorrow and if goes well, MPS will move to the next phase: go to November Town Meeting to ask for funding for the MHS boiler project; town has to fund the entire project and then get reimbursed by MSBA once the project starts. Goal would be to start next summer
 - Currently putting a lot of money into the upkeep of the boilers so really time to replace
- PPE for back to school
 - Have supplies needed for the first month of school
 - Lots of wipes; pricing out on refills in case there's a need
 - Numerous adult masks on hand; may need to purchase juvenile masks
 - Waiting to hear about last minute mask requirements to determine what (if anything else is needed)
 - Suggestion to publicize the amount of work that's been done / PPE on hand especially for those families who may have been fully remote for the past year
 - Teresa is holding an information night on 8/26. Christine will discuss Covid protocols and Matt should be included to discuss facilities
- Custodian position update
 - Still looking to fill one position; may have an internal candidate. Not a lot of interest from the outside; not a lot of applicants (people are hesitant to leave one district to move to another)
 - May need to look at how the job is presented to attract more people
 - Will still be challenged if there are people who need to be out due to quarantine but can manage

Next meeting date: September 21, 2021 @8am

Meeting adjourned: 8:55 am