

**Trash & Recycling Task Force Ad Hoc Committee
August 3, 2020 Virtual Meeting**

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TOWN OFFICE

MEETING MINUTES

2020 SEP -2 A 10:16

MEMBERS PRESENT:

Lee Azinheira, DPW Director
Mike Ahern, Public Buildings/Special Projects Manager
Steve Schoonveld, Select Board Member
Neil Rhein, Select Board Clerk
Graham Wilson, Board of Health
Kevin Dumas, Town Manager

MEMBERS NOT PRESENT:

Kathy Aguiar, Finance Committee
Christina Collins, DPW Office Manager
Amy Donovan-Palmer, Health Agent

- 1. Call to Order** – Reading of virtual meeting law –
- 2. Recycling Center Field Trip Follow-up**

Mike gives an overview of the field trip to the Franklin, Norfolk and North Attleboro Recycle Centers

Norfolk is a large transfer and recycle station;

Franklin is in the process of updating and rebuilding their current recycle park; they have about 60 to 70 people on the days that they are open;

North Attleboro is a well-run center; they also collect construction debris; and have a lot of different charges for different things;

Norfolk again is a very well-run facility, but also serves as the only place to dispose of household trash whereas they don't have any curbside pick-up in town;

Mansfield overall functions well for the budget and the staff; the weekend of the field trip the following numbers visited the Green:

7-25-20	about 380 people
7-27-20	about 140 people
7-28-20	about 45 people
8-01-20	about 391 people

Mike feels that these numbers most likely double into the fall and winter months.

One common item noticed is that Mansfield isn't charging enough for certain items such as electronics, white goods etc. and this needs to be looked at closely to get us in line with what other communities are doing and what the true costs are for the proper disposal

Neil wants to go after some low hanging fruit and maybe change-up the hours at the Recycle Park to try and see if more people will use it and to make Saturdays less crowded; Mike definitely agrees and suggests Saturday and Sundays 8 to 3:45 and Mondays 8 to noon.

Would like to make this recommendation as soon as possible and get the process started; maybe an agenda item for the next meeting.

3. Discussion of Metrics and Goals

4. Establish & Editing Project File

Lower cost today and future and become more trash and recycle responsible as a town;

Good Assets right now – Steve will summarize the positives and add to the project list;

Mansfield has a well trafficked Mansfield Green;

Contract for solid waste disposal with Wheelabrator through July1 2027; predictable for 7 years;

Basic curbside pick-up system is generally problem free; except contamination but otherwise runs well;

Simple Recycling is a great success in Mansfield;

Costs presently in place on curbside trash pick-up and recycling for FY21 and FY22; which are reasonable, thru a contract extension with Waste Management;

Reasonably clean recycling; room for improvement but not bad;

Black Earth Compost service;

Christmas Tree pick-up after Christmas;

Pending Projects –

Revise Mansfield Green hours; policy decision; overwhelming questions as to why we are not open Sunday; reduce overtime in fall four to six weeks when we are open on Sundays to take leaves it will now be standard operations; need to look at costs of what we take in specifically televisions and monitors; some other towns go by the weight of television/monitor;

Would like to keep the pricing issue separate from the hours change at the Green so that it doesn't get held up;

Maybe change the hours on November 1st when the Green is already open on Sundays for compost drop off;

Options beyond the FY22 Waste Management contract; Lee would like to make a decision on a contract for a trash hauler before June of 2021; would like decision prior to May Town Meeting; more importantly, the Town needs to decide on what services we would like first; Mike strongly suggests doing a RFP with prequalification process for vendors that would be similar to what is done for large construction projects. Vendors would need to have financials to back-up the services; bonding ability and experience with municipal contracts as a start. Suggest limiting bidding pool to prequalified vendors; different contract for municipal buildings smaller vendor may be more cost-effective than what we presently have as the school found out with a new vendor; We then have to decide what the three options will be and then get prices for each; contract may be multiple vendors such as curbside trash and recycling and maybe a separate contract for municipal buildings.

5. Items Not Known 48 hours prior to meeting

None

6. Next Meeting-

August 24, 2020 for next meeting; would like Republic for 30 minutes next meeting; then maybe have public input the following meeting?

7. Adjournment

Motion from Graham; Neil seconds motion to adjourn; motion to adjourn passes 4-0

Respectfully Submitted

Christina Collins



Signature of Commission Clerk



Date of Acceptance