



Town of Mansfield
6 Park Row, Mansfield, Massachusetts 02048
Board of Assessors
Dana J. St. James, Clerk

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**TOWN OF MANSFIELD
BOARD OF ASSESSORS MINUTES
VIRTUAL MEETING HELD IN ACCORDANCE WITH THE EMERGENCY ORDER OF
GOVERNOR BAKER ISSUED ON MARCH 12, 2020 REGARDING THE OPEN MEETING
LAW**

TUESDAY, JULY 28, 2020

1. At 4:30 p.m. Chairperson Matoian read a statement regarding the aforementioned Emergency Order giving attendees instructions on how to attend meetings and ask question of the Town of Mansfield Board of Assessors (“BOA”) by email or phone. He stated the BOAs intention is to answer all properly submitted questions within 24 hours of their receipt. Chairperson Matoian then opened the meeting at 4:33 p.m.
2. In Attendance via GoToWebinar:
 - Greg Matoian, Chair
 - Dana J. St. James, Clerk
 - Andrew S. Bank
 - Daniel C. Brogie (non-voting, Chief Assessor)
 - Nancy Griffin (non-voting, IT support)
 - Jodie Zinna (non-voting, IT support)
 - Steve Schoonveld (non-voting. Mansfield Select Board Member, registered attendee)
 - The meeting was broadcast live on Mansfield Local Cable Access (Comcast Channel: 15 and Verizon Channel 27)
3. The BOA members acknowledged that Daniel Brogie had furnished them with copies of all documents to be reviewed at today’s meeting and had reviewed them prior to the meeting.
4. The BOA accepted the minutes of March 4th 2020.
5. The BOA reviewed and approved the Weekly Excise Abatements.
6. The BOA Reviewed and approved the 2020 Motor Vehicle Excise Warrants Commitments 2,3 & 4.
7. The BOA Reviewed and approved the FY 2021 Preliminary Real Estate Warrant.
8. The BOA Reviewed and approved the FY 2021 Preliminary Personal Property Warrant.
9. The BOA Reviewed and approved the FY 2020 Supplemental Real Estate Warrant.

10. The BOA Reviewed and approved the Motor Vehicle Warrants 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015 and 2020 Received from the Treasurer/Collector.
11. The BOA Reviewed and approved the Request for Continuance Letter Received from the Appellate Tax Board (ATB). Note that the documentation regarding this Request was not previously provided to the BOA members so Daniel Brogie provided the BOA with information including the following about the specific cases for which a continuance was requested:
- Docket number F 338 392-19: Barret Distribution Centers v. Town of Mansfield
 - Docket number F 337 780-19, F337 781-19: Mansfield Country Square B LLC v. Town of Mansfield
 - Docket number F 339 333-19: Mansfield Station v. Town of Mansfield
 - Docket number F 335 406-18, F338 408-19: Oakland Mansfield Ltd. Partnership v. Town of Mansfield.
 - Docket number F 333 622-17, F335 138-18, F 333 9079-19 Richard Brothers, LLC v. Town of Mansfield
 - Docket number F 339 168-19, F 339 169-19 SNH Medical Office Trust v. Town of Mansfield.
12. The Chairperson asked if there was any further public business to be conducted and Mr. Brogie stated that we had addressed all of the agenda items. The Chairperson then asked the attendees if there were any other questions, opinions, comments or business to be addressed before we entered Executive Session. Select Board Member Steve Schoonveld raised his hand to be acknowledged and stated that the BOA appeared to be a “well-oiled machine” and that the BOA did a “great job” and notified us that he is the Select Board’s Liaison to the BOA. Select Board Member Schoonveld then welcomed Daniel Brogie to his first BOA meeting noting he was a “strong hire and we are glad he is here” and then offered his help to the BOA noting that all we need do is call or email him to obtain assistance from the Select Board. Select Board Member Schoonveld then noted that tomorrow’s Select Board meeting would be discussing the issue of vacant properties in Mansfield.
13. At 5:04 p.m. the BOA voted to enter into Executive Session and Not return to Open Session Pursuant to M.G.L.A. Ch. 164, Section 47D and M.G.L.A. Ch. 30 A, Section 21, and the Chair so declares.
- At the Executive Session, the BOA reviewed and approved the FY 2020 Supplement Real Estate Bill Abatement application, Incorrect Occupancy Date. Map/Parcel 024 339 002.
14. The Executive Session and the meeting adjourned on or about 5:15 p.m.


Dana J. St. James

9/22/20
Date