

**Select Board Meeting Minutes
July 2, 2019**

Present: Mr. Jess Aptowitz, Chairman; Mr. Neil Rhein, Clerk; Mr. Frank DelVecchio and Mr. Steve Schoonveld. Mr. John Stanbrook was also present.

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Mr. Michael Trowbridge and Mr. Kevin Dumas were not present.

1. Call To Order Select Board Meeting

Chairman Aptowitz called the Select Board meeting to order at 8:13PM.

2. Discussion and Consideration of Municipal Appropriation Transfer per M.G.L. Chapter 44, Section 33B

Mr. Stanbrook commented that there were no items.

3. Goals and Objectives Workshop

Mr. DelVecchio began the discussion and stated that he liked what the Town of Medfield has done with the format of their goals and objectives. He also thought it would be a good idea to reach out to boards and committees for ideas on goals and objectives and keep communication open between everyone.

Mr. Schoonveld stated that the Board needs to communicate their expectations with Boards and Committees and receive their expectations so that everyone is working towards the same vision. He suggested that maybe they should be called "Town Goals" versus calling them Select Board or Town Manager goals. Mr. Schoonveld also stated it is the Boards job to help the Town succeed.

Mr. Rhein suggested the document should be over a longer time frame and start sooner. Mr. DelVecchio agreed that it should begin after the election. He also stated that goals should be S.M.A.R.T. (Specific, Measurable, Attainable, Relevant and Timely)

Mr. Stanbrook stated the importance of the need for goals to be measurable and there should be a definitive way to know the goal was met.

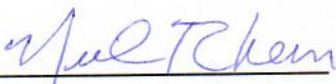
Mr. Aptowitz stated that he was concerned about the frequency the Board was meeting which makes it difficult to get things done quickly. In conclusion of the workshop it was agreed that Mr. Schoonveld and Mr. DelVecchio would work together to create a better format and then have a discussion about the specific goals and objectives.

Mr. Rhein wished everyone a safe Fourth of July. Mr. Schoonveld stated that Family Fun night was Tuesday and that he salvaged the orange leaf mural for the Town or Schools. Mr. DelVecchio stated that goals and objectives process has improved every year and he hopes that it will become an institutionalized process.

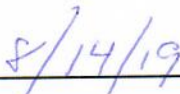
Chairman Aptowitz asked for a thank you letter to be sent to the Governor and Lt. Governor for the Mass Trails Grant and had the draft for the Board to look over before he signed it.

4. Adjourn

Motion: To adjourn the July 2, 2019 Select Board meeting at 8:39PM. (DelVecchio/Rhein) **Passes 4:0**



Signature



Date

Minutes prepared by Carrie Champagne