

Mansfield Local Cultural Council
6 Park Row, Mansfield, MA 02048
June 7, 2021

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TOPIC	DISCUSSION	ACTION
Call to order: 7:30 p.m.	Eileen Cusack, Chair	Meeting held on the South Common. The LCC was not able to gain entry to Town Hall.
Attendance	Present: Eileen Cusack, Chair Melanie O'Malley, Co-Chair Jean Mallon, Secretary Marc Clamage, Treasurer Sharon Friedman Kelly Ann Kelly Linda Ramirez Vivian Webster Absent: Diana Bren Semirah Dolan Gail Gilman Abraham Mercy	
Secretary's Report—Minutes	May 3, 2021, minutes were approved. Motion made by Sharon; seconded by Melanie.	Unanimously approved.
Treasurer's Report	Marc reported that Warrants have been submitted to pay: #40923, Into the Wood, \$1200 #29155, Sharing the Spotlight, \$2080.42 #38760, Teen Sewing Workshop, \$225 #29231, Attracting Birds and Butterflies, \$400 #33186, Mass Audubon, \$900 #33689, St. Patrick's Day Celebration, \$150 #32563, Aldrich Astronomical Society, \$200 Balances as of June 1: Town Account \$0 State Account \$15,530 Gift Account \$1,210 An Amendment to #44406	

	<p>was submitted by Rona Leventhal seeking permission to change the date and program scheduled to be presented at the Mansfield Library. The request was made by the recently-hired Children's Librarian who wanted to align the presentation with this year's summer reading program.</p> <p>Motion made Sharon; seconded by Marc to approve the changes.</p> <p>A discussion ensued as members voiced concern that the original program included multi-cultural stories. Eileen will share these concerns with Library Personnel.</p>	<p>Motion Approved.</p>
<p>Virtual Meeting Memo from Town Manager</p>	<p>All Council members received a copy of the memo from the Town Manager.</p>	
<p>Grant Tracking</p>	<p>A Task Force made up of Marc, Kelly, and Eileen, met to discuss grant procedures. Grant reimbursement requirements, outlined in the Grant Award Letters, were drawn out due to the Pandemic.</p> <p>Moving forward, Kelly agreed to take over the responsibilities of Grant Coordinator for this year. Kelly has been checking with grantees and increasing the use of social media.</p> <p>Marc and Eileen have reached out to 2020 grantees, in some cases, repeatedly, to close up the 2020 accounts.</p>	

<p>Brochure</p>	<p>Marc distributed copies of the brochure that he designed that will be used at LCC outreach events.</p> <p>A discussion ensued about incorporating pictures to reflect diverse populations. Members agreed to seek out such pictures and take steps to photograph, with permission, a wider range of citizens.</p> <p>Motion made by Marc; seconded by Vivian to print 75 copies of the brochure, with discussed changes.</p>	<p>Unanimously approved.</p>
<p>Grantee Reception Wednesday, June 23, 2021 6:30 to 7:30 p.m. South Common Gazebo</p>	<p>A Task Force made up of Melanie, Semirah, and Linda worked out details for the Grantee Reception.</p> <p>Grantees have been invited and asked if they wish to perform.</p> <p>Food will be "grab and go". Members volunteered to bring tables and chairs. Members are needed to help with set up at 5:30 p.m. All members are requested to come by 6 p.m. Mansfield Cable will broadcast the event.</p> <p>Motion made by Eileen; seconded by Jean to allocate \$60 for refreshments.</p>	<p>Unanimously approved.</p>
<p>Local Cultural Council Project Mail Drop Boxes for Art</p>	<p>Eileen is working with Nancy Wall and the Keep Mansfield Beautiful Committee on this project.</p>	
<p>Publicity</p>	<p>Kelly will prepare a press release about the Grantee Reception.</p>	

	<p>A suggestion was made that we list the events funded by the LCC on the Town Website. Eileen will speak with the Town Manager. Jean will check with the library about event platforms they use.</p>	
Family Fun Night	<p>A Task Force made up of Vivian, Linda, and Kelly will work on a plan for the LCC's table (booth) for Family Fun Night. Family Fun Night is sponsored by the Downtown Business Association. Date is Tuesday, July 13, 2021; time is 6 to 9 p.m.</p> <p>It was suggested that we give the community an opportunity to answer an open-ended question such as "What would you like to see in our Cultural District"? This would be helpful in determining our 2022 Council priorities.</p>	
Unfinished Business	<p>Mansfield is on the list for a site visit to support its Cultural District application.</p>	
Next Meeting	<p>Monday, July 12, 2021, at 7:30 p.m. in Room 2A/B.</p>	
Adjournment	<p>Motion made by Eileen; seconded by Jean to adjourn the meeting at 8:56.</p>	Unanimously approved.

Minutes approved at the July 12, 2021 meeting.

Respectfully submitted, Jean Mallon, Secretary

Jean Mallon