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Town of Mansfield
Park Row, Mansfield, Massachusetts 02048

Town Manager
Kevin J. Dumas

Downtown Committee

Meeting Minutes 6.4.2019

Present: Kevin Dumas; Town Manager, Neil Rhein; Select Board, George Pantos; Downtown Business Owner, Nancy Wall; Industrial Development Committee, Martha O'Connell; Keep Mansfield Beautiful,

Guests: Kevin McNatt; Historical Society, Kathleen Seery-Lee; Mulligan Gear,

Call to order

Mr. Dumas calls the meeting of the Downtown Advisory Committee to order at 6:32pm on June 4, 2019.

Special Event Update

Mr. Dumas goes over the minutes from the previous meeting for those not present. He verifies the date of the next meeting to plan the Fall Festival is July 8, 2019 at 6:00pm.

Update on Family Fun night – Downtown Business Association

Mr. Dumas asks Ms. Wall to follow up with Caitlin Barrows in regards to restrooms and portable toilets. Mr. Rhein says he did receive an email from Ms. Barrows in regards to Family Fun night being moved down the road due to construction. Mr. Pantos says to remember the fire station will be closed and they had previously used that spot for dunk tanks and other activities.

Mr. Pantos says the last two years have been busier than previous years. He says he sees a new base of people coming into Town. Ms. Wall says they should have an estimated number of people serviced by one portable toilet. Mr. Pantos says to put some right on the fire department property. Mr. Dumas asks Ms. Wall to follow up with Ms. Barrows.

Mr. Rhein says some of the businesses have put their trash barrels out the afternoon before due to trash pick up the following day. He says this created an issue with bins being over stuffed with trash and recycling. Ms. O'Connell says it could be the Town trash that's overflowing and people are moving towards the businesses trash. Mr. Dumas says that because it is not a Town event that the Town is not involved in that aspect. He says he will check with the Town about having a couple people available to keep an eye on trash. He says they could keep it clean with a central location for trash on a side street. He says he needs to be in contact with Ms. Barrows before moving forward with this.

Old Business

-Fire Station Visit

Mr. Dumas asks if the Downtown Advisory Committee is interested in touring the old fire station. Ms. Wall says she was interested. Mr. Dumas offers Chris George to organize this tour with Chief Boldrighini. The committee will contact Mr. George to show interest.

-Website

Mr. Dumas asks Ms. Wall to follow up with Maria Platsidakis from Barrows Insurance about her interest in helping build the Downtown Advisory Committee section of the Town Website. Ms. Wall agrees to do this.

-Liqueur License

Mr. Dumas says that Carrie Champagne is attending a seminar on Massachusetts Liqueur Licensing and will be relaying the information back to him. He says that they're also researching on how Bertucci's Restaurant at Mansfield Crossing currently operates with outdoor patio seating.

-Parking Consultant

Mr. Dumas says there will be no paid parking added. He says he'd like to see an extension of the 2-hour limit and removal of signs that contradict each other. Mr. Pantos says he's glad that the Town doesn't have painted parking spots on the road. Ms. Wall agrees with this.

Ms. Wall provides feedback from a local business, Jennerations Salon. She reports that the owner and her employees are very happy with the change in parking. Ms. Wall says that Savanna Nails and Spa is not happy with the change in parking; as the employees still park in the street. She asks that another communication go out in regards to this.

-Other

Mr. Rhein asks if the dumpsters on Old Colony Way will be fenced in. Mr. Dumas says yes. Mr. Pantos expresses concern over people not using the sidewalks on Old Colony Way. Mr. Dumas says there could be some signage to be added. Mr. Pantos says signage won't work. Ms. Wall says the construction has just completed and once people start parking there more they should start to notice.

Outstanding Items

Mr. Rhein suggests doing a public contest to name the park. Ms. Wall asks if they should have an event once it's complete. Mr. Dumas says this is something to think about for the next meeting.

-Possible Grant Funding through IDC

Mr. Dumas says he did some research that IDC (Industrial Development Committee) can do things for economic development. He had Mr. Stanbrook examine this and he agreed. Mr. Dumas asks Ms. Wall if the IDC would be interested in doing a Downtown Façade Grant. This would allow the creation of parameters for the front of downtown buildings. Mr. Dumas says they would develop their own rules and regulations and ask the IDC to implement this. Mr. Rhein says this was on the 2011 plan but there

was no common theme and some are rusted. Mr. Dumas explains how it would work as a grant and the grant process. Mr. Pantos says it would be great but would require a lot of funding.

Ms. Seery-Lee says that it would fall to the landlord or the owner of the property. Mr. Dumas says if the owner understands the parameters of the program it should be an easy process. Mr. Rhein says it would be up to the business owner to ask the landlord first. Mr. Dumas says they're able to work with any landlord or land owner on the grant process.

Mr. Rhein shows a little postcard from the Town of Melrose that indicates parking locations. Mr. Dumas says this is a great idea and they could include it on the DAC website.

Mr. Rhein says for the patch of grass on Old Colony Way they could set up a small attraction in the form of a small train station toy structure. He displays this to the committee. Mr. Pantos says he likes the lawn. Mr. Rhein says he's looking to include more activities in the area and it's not a huge item that will take over the entire space. Mr. Dumas says that this is a modular unit and could work. Ms. Wall suggests that it could also be made for an Eagle Scout project. Mr. Pantos asks if tables will be placed in that area. Mr. Rhein says a simple picnic table is a good idea. Ms. O'Connell suggests a table with an umbrella since there is no shade in that area.

Mr. Rhein says there is some existing chain link fence and they'd like to have a rule of no future installation of chain link fence. He asks if there is anything they can do to prevent this. Mr. Dumas says to first ask the Planning Board.

Items not known 48 hours prior to meeting

None

Meeting Schedule

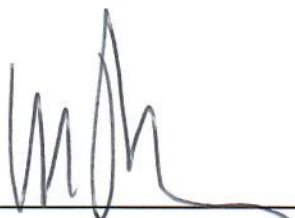
Next meeting will be **July 8, 2019 at 6:00pm** to discuss the Fall Festival and the next full meeting will be **July 23, 2019 at 6:30pm**.

Acceptance of Minutes

***Motion to accept the minutes from May, 28 2019 made by Ms. Wall, Mr. Pantos. Vote 5-0 PASSED**

Adjournment

***Motion to adjourn made by Mr. Pantos, 2nd by Mr. Rhein. Vote 5-0 PASSED**



Kevin Dumas, Chair



Date