

**Mansfield Local Cultural Council**  
**6 Park Row**  
**Mansfield, MA 02048**  
**March 8, 2021**

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2021 APR -6 P 3:47

| TOPIC                      | DISCUSSION  | ACTION   |
|----------------------------|---|--|
| Call to order: 7:30 p.m.   | Eileen Cusack, Chair  | Eileen read a prepared statement to advise the public about conducting Open Meetings during the State of Emergency. This information was posted along with the agenda on the Town's website. |
| Attendance                 | Present: Via Roll Call:<br>Eileen Cusack, Chair<br>Melanie O'Malley, Co-Chair<br>Jean Mallon, Secretary<br>Marc Clamage, Treasurer<br>Semirah Dolan<br>Sharon Friedman<br>Gail Gilman<br>Kelly Ann Kelly<br>Linda Ramirez<br><br>Absent:<br>Diana Bren<br>Abraham Mercy<br>Vivian Webster |  |
| Secretary's Report—Minutes | February 11, 2021, minutes were approved. Motion made by Sharon; seconded by Eileen.  | Unanimously approved via Roll Call vote  |
| Treasurer's Report         | Marc reported that required MCC reports have been submitted.<br>Warrants will be prepared for two 2020 Grants: (TRDU and Horn-a-thology).<br>Marc also reported that the money in our account from the sale of the calendars could be used to fund a professionally-designed              |  |

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|   | brochure about the LCC.   |  |
| Local Cultural Council Project Discussion | <p>Updates and discussion ensued on the ideas for a LCC Project.</p> <p>Eileen reminded the group that the project needed to be done in cooperation with another town committee or department and provide public benefit.</p> <p>We should also consider the town's application for Cultural District status with the MCC in our planning process.</p> <p>Specifically,</p> <ul style="list-style-type: none"> <li>(1) Equipment for Mansfield Cable. Mansfield Cable not in need of equipment; rather, they would welcome programming from our grant recipients.</li> <li>(2) Poetry Walk. This could be designed for either the Bike Path (handicapped accessible) or the Fulton Pond Area. Would need a partner agency.</li> <li>(3) Moveable Sculptures. This project could be a cooperative effort with the Downtown Committee or it could be modeled using the Avenue Concept from Rhode Island.</li> <li>(4) Original plan of Cultural District Committee. A plan</li> </ul> |  |

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|                                   | <p>was developed to add vibrance to the Cultural District such as window displays and inter-generational art exhibits.</p> <p>(5) A tour of historic buildings and sites in Mansfield. This would build on the calendar project we completed with the Historical Commission.</p>  |  |
| <p>Reporting Responsibilities</p> | <p>Eileen reported that the Annual Report has been successfully submitted to the Mass Cultural Council (MCC).</p> <p>Thirty award letters were sent out. Recipients were very appreciative of their grants.</p> <p>Laura Canfield will be revising her grant request replacing the musical Into the Woods. When the LCC receives the re-submission, we will need to vote on its approval.</p> |  |
| <p>Publicity</p>                  | <p>Kelly will prepare a press release to announce the 2021 grant recipients.</p> <p>Kelly will also be working on increasing the posts on our Instagram account.</p> <p>Eileen suggested that we could post information about upcoming programs offered by our grant recipients on Instagram and other social media.</p>  |  |
| <p>Job Descriptions</p>           | <p>Eileen is working on updating job descriptions. We are in</p>  |  |

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|                          | need of a Grant Coordinator.  |                       |
| Grantee Reception        | Melanie will be working with 2 other LCC members to come up with a plan for a Grantee Reception to recognize both the 2020 and 2021 recipients. |                       |
| Next Meeting             | Monday, April 5, 2021, at 7:30 p.m.   |                       |
| Adjournment at 8:30 p.m. | Motion made by Marc; seconded by Sharon to adjourn.   | Unanimously approved. |

Minutes approved at the April 5 meeting.

Respectfully submitted, Jean Mallon, Secretary

Jean Mallon