

## Minutes of the COA Board Meeting of February 23, 2021 (Virtual Meeting as per Town of Mansfield)

Present: Neal Boldrighini, Lee Ann Cerretani, Joan Hoey, Mary Hourigan, Richard Kelsay, Tom Keogh, and Paula Topjian. Josephine Madrazo, Director. Call to Order: Board Chairman Richard Kelsay opened the meeting at 3:07 p.m. with a reading of the Massachusetts regulations regarding virtual meetings.

Minutes of the Board Meeting of November 24, 2020: After examining the minutes of said meeting, Neal offered a motion to accept them, seconded by Paula. There was no discussion and the minutes were accepted by a unanimous roll call vote of the board.

Estimated Budget Status to Date, Warrants, and Treasurer's Report: Jo called our attention to the financial reports sent to us. Treasurer Tom Keogh reported that the balance in the gift account is \$6,188.40. As there were no other comments or questions, acceptance of the reports was moved by Joan and seconded by Paula, then passed by a unanimous roll call vote of the Board.

Correspondence: None

Director's Report: Director Josephine Madrazo reported that the town would begin vaccinations against COVID-19 in March for those living in public housing and those who are home-bound. The COA counselors have been doing a good job helping to schedule appointments for those people over 65 and for those with 2 co-morbidity issues. GATRA has been awarded funds to offer seniors transportation to and from Gillette Stadium for their vaccines. This service will start soon.

New Business: (Chairman Dick Kelsay chose to reverse the agenda items and present New Business at this time) Working with Director Josephine Medrazo, Treasurer Tom Keogh reported that he was successful in his attempt to synthesize and pare down the budget information that is reported to the Board each meeting. This information includes a revised budget, year-to-date balances, and balances in the Gift and Fairfield accounts, all reformatted into a one-page report. Tom entertained questions from all board members and clarified his report, which will be made available to all members of the Board. Mary Hourigan moved to accept this new budget format. The motion was seconded by Joan and passed by a unanimous roll call vote of the Board.

Old Business: According to our prior discussions regarding programming and activities for Mansfield's senior population, Neal Boldrighini suggested a project he thinks would be interesting to seniors and benefit the town at the same time: the repair and refurbishing of the town's Veterans memorials. Having spoken to the DPW, the town Veterans Agent, the Mansfield Garden Club, and Earl Mason, local veterans historian, Neal identified 17 memorial sites. He described the 5 memorials most in need of care, their various locations around town, and the veterans who are honored at each one. The work will range from simply sprucing up the plantings, to the possible replacement of the granite markers, which are worn or damaged. Neal

proposed that we publicize this project in the next COA newsletter to recruit volunteers. The entire Board approved of the project and a motion was made by Paula and seconded by Tom to begin "Phase

One" of the Veterans Memorial Clean-Up Project. The motion was passed by a unanimous roll call vote of the Board. Neal will prepare a list of supplies that he thinks will get us started and we will revisit the issue later in the spring to consider funding possibilities.

Before the close of our meeting, Tom Keogh asked that we all think about 2021 long-term and short-term goals for the COA and the Board. Since no meeting date was set by the town for us in April, Tom moved that we hold our Annual Meeting in May. Mary seconded the motion, which passed by a unanimous roll call vote of the Board.

With no other business to come before the Board, a motion to adjourn was made by Tom and seconded by Joan. The motion passed by a unanimous roll call vote.

Respectfully submitted, Mary Hourigan Secretary

Voting Summary:

2021-00 A vote to accept the minutes of the November 24, 2020 Board Meeting. Motion by Paula Topjian, seconded by Neal Boldrighini. Vote: Affirmative- 7; Negative- 0. Voting affirmative were: Joan Hoey, Richard Kelsay, Tom Keogh, Mary Hourigan, Neal Boldrighini, Paula Topjian, and LeeAnn Cerretani.


2021-00 A vote to accept the Budget Status, Warrants, and Treasurer's Report. Motion by Joan Hoey, seconded by Paula Topjian. Vote: Affirmative- 7; Negative- 0. Voting affirmative were: Joan Hoey, Richard Kelsay, Tom Keogh, Mary Hourigan, Neal Boldrighini, Paula Topjian, and LeeAnn Cerretani.

2021-00 A vote to accept the newly formatted budget report prepared by Treasurer Tom Keogh. Motion by Mary Hourigan, seconded by Joan Hoey. Vote: Affirmative- 7; Negative- 0. Voting affirmative were: Joan Hoey, Richard Kelsay, Tom Keogh, Mary Hourigan, Neal Boldrighini, Paula Topjian. And LeeAnn Cerretani.

2021-00 A vote to adopt Phase One of the Veterans Memorial Clean-Up Project. Motion by Paula Topjian, seconded by Tom Keogh. Vote: Affirmative-7; Negative0. Voting Affirmative were: Joan Hoey, Richard Kelsay, Tom Keogh, Mary Hourigan, Neal Boldrighini, Paula Topjian. And LeeAnn Cerretani.

2021-00 A vote to hold the Annual Meeting of the Board in May 2021. Motion made by Tom Keogh, seconded by Mary Hourigan. Joan Hoey, Richard Kelsay, Tom Keogh, Mary Hourigan, Neal Boldrighini, Paula Topjian. And LeeAnn Cerretani.

2021-00 With all business being completed, a motion to adjourn was made at 4:00 p.m. Motion by Tom Keogh, seconded by Joan Hoey. Vote: Affirmative- 7; Negative- 0. Voting affirmative were: Joan Hoey, Richard Kelsay, Tom Keogh, Mary Hourigan, Neal Boldrighini, Paula Topjian, and LeeAnn Cerretani.

A handwritten signature in black ink, appearing to read "Mary Hourigan", with a long, sweeping horizontal line extending to the right.