

Mansfield Local Cultural Council  
 6 Park Row  
 Mansfield, MA. 02048  
 February 6, 2020

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TOPIC	DISCUSSION	ACTION
Call to Order: 7:16 pm	Kaitlyn MacLeod	
Attendance	<p>Present:</p> <p>Kaitlyn MacLeod, Chair          Marc Clamage, Treasurer          Eileen Cusack, Co-Chair and          Downtown Committee          Jean Mallon, Secretary          Jackie Curtis          Sally Fehervari          Sharon Friedman          Mary Montione          Annette Shaw, Publicist          Katharine Wroth</p> <p>Nicole Burch—Guest          Gail Gilman—Guest          Margaret Pohlman—Guest          Vivian Webster—Guest</p> <p>Absent:</p> <p>Christopher George          Lisa Piscateli</p>	
Minutes	<p>November 6, minutes were approved, made by Jean and seconded by Marc. Mary and Sharon abstained.</p> <p>December 4, 2019, minutes were approved, made by Jean and seconded Sally. Mary and Eileen abstained.</p> <p>December 12, 2019, minutes were approved, made by Jackie and seconded by Annette. Mary, Gail, Jean and Sharon abstained.</p>	<p>Motion Approved.</p> <p>Motion Approved.</p> <p>Motion Approved.</p>

	<p>January 15, 2020, minutes were approved, made by Jean and seconded by Katharine.. Mary and Sharon abstained.</p>	<p>Motion Approved.</p>
<p>Treasurer's Report</p>	<p>Sally reached out to grant recipients who had not yet completed their grant requirements.</p> <p>Sally contacted the Duo Pianists, and they were advised that they could file for an extension.</p> <p>Sharon made a motion to accept the request of the Black Doll Museum for a program during Black History Month contingent on receiving additional details on the program. Jackie seconded the motion.</p> <p>Chefiatou Tokyo asked for an extension on her grant. Jackie made a motion and Annette seconded.</p> <p>Marc reported that the total amount raised from the Calendar sales was \$1310.</p>	<p>Motion Approved.</p> <p>Motion Approved.</p>
<p>Downtown Committee Updates</p>	<p>Eileen reported that the Downtown Committee met, and they were interested in buying a Choo-Choo Locomotive for the Pocket Park.</p> <p>Sharon felt that the MLCC could partially fund the Choo-Choo Locomotive for</p>	

	<p>the Pocket Park.</p> <p>Jackie made a motion that the MLCC donate \$600 to the Choo-Choo Locomotive for the Pocket Park. Sharon seconded the motion.</p> <p>Eileen reported that the Downtown Committee is looking at purchasing seasonal flags.</p>	Motion Approved.
Cultural District Updates	<p>Katharine reported that she met with Derrick Harding, the Visual Arts Coordinator for the schools. The plan is to have High School students decorate the green relay (mail) boxes.</p> <p>The State Cultural Council representative will be visiting Mansfield and meeting with Kevin Dumas, Catherine, and Gail on February 10.</p>	
Historical Commission	<p>Katharine felt that we should make a donation to the Historical Society in recognition of their support of the Calendar project. Jackie made a motion that we donate \$300 to the Historical Society and seconded by Annette. Annette amended the motion to \$200.</p> <p>Marc, along with members of the Historical Commission, will be presenting their work on the calendar project on February 15, at 1 p.m. at the Mansfield Library.</p>	Amendment Approved. Motion Approved.
Marketing Materials	Marc has a quote for	

Discussion	<p>marketing materials. He will bring sample postcards to the next meeting for review.</p> <p>Marc would like to reserve \$250 of the \$1310 to cover the cost of promotional materials.</p>	
Grant/Timeline Process Discussion	<p>Sally reviewed the notes from the grant meeting. The chair would ask members to review specific grants prior to the meeting. Annette suggested that we add that grant season must be advertised by September 1 in both print and electronic media.</p> <p>Kaitlyn talked about setting our council priorities at our August meeting and sending an email blast announcing the opening of the grant cycle.</p> <p>Sharon asked how we could increase the number of grants for Science and the Humanities.</p>	
Town Report	Annette reviewed the Town Report.	
State Cultural Council Updates	<p>The State Cultural Council contacted Kaitlyn about speaking on how LCC's can stay active after the grant cycle ends. The State Cultural Council is interested in hearing about how we worked with the Historical Commission on the production of the calendar and how we collaborated on the Fall Festival. The webinar will be on February 27 at noon.</p>	

	Marc and Eileen will be spearheading the webinar.	
Grantee Reception	Prior to our next meeting, several members volunteered to reach out to possible venues to determine their availability and willingness to host the Grantee Reception in May. First Congregational Church—Eileen Library—Jean Municipal Complex—Sharon Next Door Gallery—Kaitlynn	
Schedule Next MLCC Meeting	Next meeting is scheduled for: March 16, 2020, at 7pm	
Adjournment at 9 p.m.	Sharon moved and seconded by Sally. Unanimous vote.	

Approved on May 11, 2020  
Respectfully submitted,

Jean Mallon, Secretary