

Minutes of the COA Board Meeting of January 15, 2020

Present: Lynda Christiansen, Joan Hoey, Richard Kelsay, Tom Keogh, Mary Hourigan, and Norma Smith; Josephine Madrazo, Director; Lynette Boldrighini, Assistant Director. Excused: Paula Topjian.
Guests: Nancy Graf and Paula Devine.

Call to Order: Board Chairman Richard Kelsay opened the meeting at 3:30 p.m.

Minutes of the Board Meeting of December 11, 2019: The Board examined the Minutes of the Board Meeting of December 11, 2019. After examining the minutes of said meeting, Norma offered a motion to accept them, seconded by Tom. There was no discussion and the minutes were accepted by a unanimous vote of the board.

Estimated Budget Status to Date and Warrants: Jo pointed out some expenditures from the Formula Fund Grant, otherwise there were no comments. Acceptance of the reports was moved by Tom and seconded by Norma, then passed by a unanimous vote of the Board.

Correspondence: Josephine received communication from Dementia Friendly America, which generated a short discussion. There is a process and a form to fill out if we wish to be so designated. Jo will meet with the Massachusetts Project Manager on January 29. Board members were encouraged to send any questions we may have to her prior to this meeting. It was suggested that we ask the consultant from UMass Boston, Jan Mutcher, to attend our February meeting.

Director's Report: Jo gave a brief review of upcoming programs: An Irish step dancing program, sponsored by Southeast Rehab; a Retirement Preparation program to be presented by Tina Walsh, our chair yoga instructor; an AARP Tax program in February; Valentines Day and Fat Tuesday/Mardi Gras programs with entertainment; also, Jo reported that they are working on booking trips ahead for a full year so that people can plan for them, especially any overnight trips. Jo will attend the upcoming BESI Directors meeting and the MCOA meeting on February 6.

Jo reported that she has hired Elisha Ribeiro as our new Activities Coordinator. Elisha brings valuable experience to the position and we look forward to meeting her.

Old Business: Dick reported that he attended a Mansfield Downtown Business Association meeting where they discussed new signage for the town. A short discussion concerning the possibility of changing the name of our senior center (COA must remain the official name) ensued. Mansfield Center for Active Living has been suggested as a possible new name, reflecting an "active lifestyle" rather than the "aging" of the participants. It was decided that we listen to what the Town Manager has to say when he comes to the COA for a morning coffee on Wednesday, January 22 before making any decisions. Any change we make would have to be sanctioned by the town.

Jo will check to see if our programs can be advertised on the old signboard at 50 West St. (the former police station).

Treasurer Tom Keogh stated that he would like to continue his work on streamlining our financial reports.

New Business: Jo introduced the proposition that the COA alter its hours of operation to include being open until 8:00 on Wednesday nights and closing on Fridays at noon. This would align us with Town Hall hours and provide the opportunity for us to have evening programs. No official action was needed on this issue, but the Board members present did come to a consensus, in thinking that this was a good plan.

It was decided that we would explore the idea originally suggested by Connie Baynes, that we hold informal lunch-time get-togethers, where people can bring a brown bag lunch and visit for a time with each other. No set agenda need be determined, only the desire to talk and visit with other folks, who may be seeking conversation. It was decided that Elisha explore, organize and advertise this program, on a trial basis.

The Board briefly discussed changing the hour and or day of our meetings. No decision was made.

The Board agreed that the list of duties presented to us by Joan Hoey be included in the orientation that we plan to offer to new Board members.

Next meeting, February 19.

The meeting was adjourned at 5:00 pm. The motion to adjourn was made by Lynda and seconded by Joan.

Respectfully submitted,
Mary Hourigan
Secretary

Voting Summary:

2020-00 A vote to accept the minutes of the December 11, 2019 Board Meeting. Motion by Norma Smith, seconded by Tom Keogh. Vote: Affirmative- 6; Negative- 0. Voting affirmative were: Joan Hoey, Richard Kelsay, Tom Keogh, Norma Smith, Mary Hourigan, and Lynda Christiansen.

2020-00 A vote to accept the Budget Status and Warrants. Motion by Tom Keogh, seconded by Norma Smith. Vote: Affirmative- 6; Negative- 0. Voting affirmative were: Joan Hoey, Richard Kelsay, Tom Keogh, Norma Smith, Mary Hourigan, and Lynda Christiansen.

2020-00 **With all business being completed, a motion to adjourn was made at 5:00 p.m. Motion by Lynda Christiansen, seconded by Joan Hoey. Vote: Affirmative- 6; Negative- 0. Voting affirmative were: Joan Hoey, Richard Kelsay, Tom Keogh, Norma Smith, Mary Hourigan, and Lynda Christiansen.**