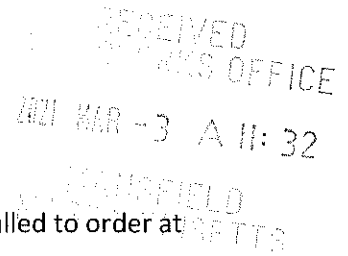


**Mansfield School Committee
Budget Subcommittee Meeting
Minutes for January 14, 2021
Virtual Meeting**



A meeting of the Mansfield School Committee Budget Subcommittee was opened and called to order at 5:07 p.m. The meeting was held via Zoom.

SC Members Present: Lynn Cavicchi, Jenn Walsh

Others present: Teresa Murphy, Superintendent

Ed Donoghue, Assistant Superintendent, Finance and Operations

Debbie Scott, Financial Operations Supervisor

1. Approval of Minutes

Budget Subcommittee Minutes dated 12/3/20, approved, 2-0.

2. Old Business

FY21 Budget update

Ed Donoghue and Debbie Scott gave an update on the FY21 budget. Approximately \$600,000 estimated in new CARES Act funding through June. COVID-related salary expenses not budgeted probably will make up the bulk of the district expenses. Revolving accounts are being drawn down, especially Roland Green revenue and Food Service. Transportation shows in the negative; funds have not been drawn from the revolving account. Having a buffer in the transportation revolving account for next year would be helpful because there will be a new transportation contract coming up.

FY22 Budget update

Ed will check with the town to see if there is any cost-savings potential to share security software. Estimates for COVID-related staffing, supplies, services are still very fluid and developing; administrators are assessing needs, and these initial figures will change.

Student activity accounts

Debbie will check the status of All Night Party 2020 account update to determine if balance can be redistributed by the School Committee at its next meeting.

Policies

All policies were tabled until the next meeting, pending review by Ed.

- DBD Budget Planning
- DBI/DBJ Budget Operation and Control
- DJ/DJB Purchasing
- Revolving Accounts

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New Business

Due to early departures of both Teresa and Jenn, discussion of these issues were limited and will continue at next meeting:

- Projected Enrollments 2021-22
- Budget Presentation format and Association of School Business Officials International Meritorious Budget Award & Pathway to the MBA
- Full Budget Subcommittee Meeting

Upcoming Agenda Items- Discuss as Needed

n/a

Other- Any items not anticipated by the Chairperson 48 Hours prior to this meeting

n/a

Meeting adjourned at 5:48 p.m

Respectfully submitted,

Lynn Cavicchi
Vice Chair
School Committee