

Town of Mansfield
Expenditure Budget Report
FY20 Operating Budget

480 - PARKING							
Account Number	Account Description	FY2018 Exp	FY2019 Budgeted	FY2019 Exp	FY2020 Dept Requested	FY2020 Mgr Req	FY2020 Adopted
684801-511003	PARKING-TECHNICAL SUPPORT Parking Enforcement Officer	\$56,461.72	\$55,383.00	\$25,782.02	\$58,158.00		
	Steve Simonds: Non-Supervisory Union Grade B Step 5 (Step)	\$57,713.87/yr	\$ 1,109.88/wk	\$27.75/hr	(two-day accrual = \$ 444.00)		
	Total : \$ 58,157.87						
684801-511008	PARKING - PERSONNEL/HR DEPARTMENT The Personnel Department's FY20 overall costs are broken out as follows:		\$3,752.00		\$5,625.00		
	Personnel Breakdown Annualized \$225,000						
	Town: 50% \$112,500						
	School: 50% \$112,500						
	Totals: 100% \$225,000						
	Town Breakdown:						
	General Fund 50% \$56,250						
	Sewer 15% \$16,875						
	Water 15% \$16,875						
	Airport 0% \$0						
	Electric 15% \$16,875						
	Parking 5% \$5,625						
	Totals: 100% \$112,500						
	This budget is for the Parking Enterprise's pro-rata portion of the FY20 Personnel Budget.						
684801-513001	PARKING-SCHEDULED OVERTIME Lot maintenance, line painting, and Police Details	\$51,975.53	\$49,750.00	\$24,274.96	\$53,040.00		
684801-513002	PARKING-UNSCHEDULED OVERTIME Police overtime charges Sanding and plowing	\$1,755.01	\$8,050.00	\$444.86	\$8,050.00		
684801-514006	PARKING - LONGEVITY Longevity: Steve Simonds 13 years \$475.00	\$475.00	\$450.00	\$475.00	\$475.00		

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684801-519006	PARKING-STIPENDS Stipend for parking enforcement hearings officer held every month 2%	\$3,090.00	\$3,156.00	\$1,315.00	\$3,220.00		
684801-519007	PARKING-CLEANING ALLOWANCE Per contract - Cleaning uniforms for Parking Enforcement Officer	\$700.00	\$650.00	\$700.00	\$700.00		
PERSONAL SERVICES Total:		\$114,457.26	\$121,191.00	\$52,991.84	\$129,268.00		
684802-521001	PARKING-ELECTRICITY Lighting	\$6,139.66	\$6,688.00	\$2,415.81	\$6,688.00		
684802-524001	PARKING-R&M BLDG/GRNDS Miscellaneous repairs and maintenance		\$14,000.00		\$14,000.00		
684802-527000	PARKING-RENTALS AND LEASES Lease payments to the MBTA The MBTA has reduced parking spaces at the train station during the MBTA's construction. The fee paid to the MBTA has been reduced to reflect the lower amount of T revenue-generating parking spaces available during the construction. but are expected to go back in FY 2020	\$97,803.92	\$123,020.00	\$39,183.30	\$152,000.00		
684802-529009	PARKING - CONTRACTUAL SVCS SUPPORT Pay-By-Phone and credit card services (reduction due to reduced fees with Pay-By-Phone vendor)	\$83,124.16	\$80,000.00	\$36,294.18	\$60,000.00		
684802-530010	PARKING-LEGAL FEES Legal fees	\$5,491.50	\$5,000.00		\$5,000.00		
684802-530011	PARKING-ADVERTISING Advertising		\$100.00		\$100.00		
684802-530236	PARKING -TREAS/COLL DIRECT BILL	\$382.61	\$500.00	\$164.97	\$500.00		
684802-534001	PARKING-TELEPHONE Iphone \$55month X 12 = \$660.00 Tablet data fee \$ 66.00 x 12 = \$ 792.00 Total = \$ 1,452.00	\$1,451.76	\$1,455.00	\$604.90	\$1,455.00		
684802-534005	PARKING-PRINTING Resident parking and Mansfield Green stickers	\$890.59	\$600.00	\$1,579.79	\$600.00		

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Account Number	Account Description	FY2018 Exp	FY2019 Budgeted	FY2019 Exp	FY2020 Dept Requested	FY2020 Mgr Req	FY2020 Adopted
684802-538014	PARKING - DEPUTY COLLECTOR FEES Processing fees for Kelley & Ryan to enter parking tickets for collection per Treasurer's Office	\$3,486.00		\$1,245.00	\$3,500.00		
684802-548000	PARKING-VEHICULAR SUPPLIES Vehicular supplies	\$781.47	\$1,950.00	\$257.66	\$1,950.00		
684802-548001	PARKING - FUEL PURCHASES Gasoline for Parking Enforcement Officer				\$500.00		
684802-553002	PARKING-TRAFFIC CONTROL SUPPLIES Traffic control supplies	\$652.00	\$500.00		\$500.00		
684802-553005	PARKING-SALT AND CALCIUM Salt and calcium for parking lots	\$9,793.77	\$10,000.00	\$5,409.60	\$10,000.00		
684802-558006	PARKING-UNIFORM/PROTECTIVE GEAR Per contract - clothing for the Traffic Enforcement Officer	\$545.85	\$550.00	\$135.93	\$550.00		
684802-558011	PARKING-OPERATING SUPPLIES Operating supplies	\$1,163.20	\$3,000.00	\$1,220.00	\$3,000.00		
684802-574001	PARKING- PROPERTY INSURANCE Property Insurance	\$1,038.81	\$1,000.00	\$653.23	\$1,000.00		
684802-574004	PARKING-WORKERS COMP PREMIUM DIRECT Worker's comp	\$3,243.79	\$5,000.00		\$5,000.00		
EXPENSES Total:		\$215,989.09	\$253,363.00	\$89,164.37	\$266,343.00		
684803-579000	PARKING-RESERVE FUND This budget is controlled by the Finance Committee as allowed by MGL Chapter 40 Section 6. It is to be used for "extraordinary or unforeseen" expenditures during the course of the fiscal year. This budget line item amount complies with the Town's adopted Reserve Fund Policy.		\$6,400.00		\$6,600.00		
RESERVE FUND TRANSFER Total:			\$6,400.00		\$6,600.00		
684804-517010	EMP BNFTS - PARKING HEALTH INS	\$17,349.66	\$18,200.00	\$9,352.45	\$19,078.00		
684804-517011	EMP BNFTS - PARKING MITIGATION	\$1,000.00	\$1,200.00	\$195.00	\$1,200.00		
684804-517012	EMP BNFTS - MEDICARE/MEDICAID	\$722.21	\$714.00	\$234.88	\$755.00		
684804-517020	EMP BNFTS - PARKING PENSION ASSESS	\$10,716.51	\$7,218.00	\$7,217.89	\$12,909.00		
684804-517035	EMP BNFTS - PARKING LIFE INSURANCE	\$20.76	\$21.00	\$10.38	\$21.00		
684804-517060	EMP BNFTS - PARKING DENTAL INS	\$489.60	\$648.00	\$53.51	\$642.00		
ALLOCATED EMP BENEFITS Total:		\$30,298.74	\$28,001.00	\$17,064.11	\$34,605.00		

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Account Number	Account Description	FY2018 Exp	FY2019 Budgeted	FY2019 Exp	FY2020 Dept Requested	FY2020 Mgr Req	FY2020 Adopted
684809-530205	PARKING-TOWN MANAGER A 3% increase is forecasted for FY 2020.	\$890.00	\$908.00	\$908.00	\$936.00		
684809-530207	PARKING-D.P.W. A 3% increase is forecasted for FY 2020	\$9,390.00	\$13,000.00	\$13,000.00	\$13,390.00		
684809-530225	PARKING-ACCOUNTING SERVICES A 3% increase is forecasted for FY 2020	\$2,587.00	\$2,640.00	\$2,640.00	\$2,720.00		
684809-530235	PARKING-TREAS/COLL SERVICES A 3% increase is forecasted for FY 2020	\$6,833.00	\$6,970.00	\$6,970.00	\$7,180.00		
684809-530251	PARKING-DATA PROCESSING SERVICES Maintain and update parking maps A 3% increase is forecasted for FY 2020	\$312.00	\$320.00	\$320.00	\$330.00		
INDIRECT COSTS Total:		\$20,012.00	\$23,838.00	\$23,838.00	\$24,556.00		
PARKING Total:		\$380,757.09	\$432,793.00	\$183,058.32	\$461,372.00		

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481 - PARKING - ENCUMBRANCES						
Account Number	Account Description	FY2018 Exp	FY2019 Budgeted	FY2019 Exp	FY2020 Dept Requested	FY2020 Mgr Req
684811-517000	PARKING - EMPLOYEE BENEFITS		\$750.00	\$10.00		
PERSONAL SERVICES Total:			\$750.00	\$10.00		
684812-538014	DEPUTY COLLECTOR FEES		\$354.00	\$354.00		
EXPENSES Total:			\$354.00	\$354.00		
PARKING - ENCUMBRANCES Total:			\$1,104.00	\$364.00		

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Account Number	Account Description	FY2018 Exp	FY2019 Budgeted	FY2019 Exp	FY2020 Dept Requested	FY2020 Mgr Req
684899-580126	PARKING IMPROVEMENTS A#11 5/16	\$44,330.76	\$55,669.24	\$55,669.24		
684899-580149	PARKING IMPROVEMENTS A#13 5/17		\$100,000.00	\$28,024.00		
684899-580180	PARKING IMPROVEMENTS A#9 5/18		\$200,000.00	\$46,025.59		
684899-580182	MUNIS CONVERSION A#6 11/18		\$23,000.00			
684899-580196	N MAIN/HOWE ST ROAD DESIGN A6 11/18		\$91,000.00			
ARTICLES Total:		\$44,330.76	\$469,669.24	\$129,718.83		
PARKING Total:		\$44,330.76	\$469,669.24	\$129,718.83		

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990 - INTERFUND TRANSFERS							
Account Number	Account Description	FY2018 Exp	FY2019 Budgeted	FY2019 Exp	FY2020 Dept Requested	FY2020 Mgr Req	FY2020 Adopted
689905-596001	PARKING-TRANSFER TO GEN FUND	\$167,287.00	\$171,469.00	\$171,469.00	\$176,614.00		
	This amount is a transfer to the General Fund to pay for the Cherry Sheet's MBTA and Regional Transit Authority State Assessments. A 3% increase is forecasted for FY20.						
689905-596008	PARKING-TRANSFER TO TRUST FUNDS	\$3,000.00	\$6,000.00	\$6,000.00	\$8,500.00		
	This budget is for the payment of the Parking Enterprise Fund's projected Other Post Employment Benefits (OPEB) unfunded liability costs as per the Finance Committee's approved schedule. The Finance Committee has implemented a 4 year step-up program so that in FY20, this Enterprise Fund will be funding the Annual Financial Statement Expense of its OPEB liability. The projected total net OPEB liability of this Enterprise Fund as of FY18 is \$90,090.						
CAPITAL OUTLAY Total:		\$170,287.00	\$177,469.00	\$177,469.00	\$185,114.00		
INTERFUND TRANSFERS Total:		\$170,287.00	\$177,469.00	\$177,469.00	\$185,114.00		
PARKING ENTERPRISE Total:		\$595,374.85	\$1,081,035.24	\$490,610.15	\$646,486.00		
Grand Total:		\$595,374.85	\$1,081,035.24	\$490,610.15	\$646,486.00		