

Town of Mansfield
Expenditure Budget Report
FY19 OPERATING BUDGET

| 480 - PARKING | | | | | | | |
|---------------------------------|--|---------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|
| Account Number | Account Description | FY2017 Exp | FY2018 Budgeted | FY2018 Exp | FY2019 Dept Requested | FY2019 Mgr Req | FY2019 Adopted |
| 684801-511003 | PARKING-TECHNICAL SUPPORT | \$52,164.32 | \$59,411.00 | \$56,461.72 | \$55,265.00 | \$55,383.00 | \$55,383.00 |
| | Parking Enforcement Officer Steve Simonds: Non-Supervisory Union Grade A Step 6 + 1% \$54,839.79/yr \$ 1,054.61/wk \$26.37/hr (two-day accrual = \$ 421.92) Total : \$ 55,261.71 Town Manager's comment: Mr. Simonds has been re-classified as Grade B Step 4 = \$54,959.41 + 2 day accrual = \$422.78 new amount = \$55,382.19 | | | | | | |
| 684801-513001 | PARKING-SCHEDULED OVERTIME | \$50,663.40 | \$43,291.00 | \$51,975.53 | \$49,750.00 | \$49,750.00 | \$49,750.00 |
| | Lot maintenance, line painting, and Police Details | | | | | | |
| 684801-513002 | PARKING-UNSCHEDULED OVERTIME | \$3,367.69 | \$7,812.00 | \$1,755.01 | \$8,050.00 | \$8,050.00 | \$8,050.00 |
| | Police Overtime charges Sanding and Plowing | | | | | | |
| 684801-514006 | PARKING - LONGEVITY | \$450.00 | \$450.00 | \$475.00 | \$450.00 | \$450.00 | \$450.00 |
| | Longevity: Steve Simonds 13 years \$450.00 | | | | | | |
| 684801-517000 | PARKING - EMPLOYEE BENEFITS | \$19,325.11 | | | | | |
| 684801-519006 | PARKING-STIPENDS | \$3,090.00 | \$3,090.00 | \$3,090.00 | \$3,156.00 | \$3,156.00 | \$3,156.00 |
| | Stipend for parking enforcement hearings officer held every month 2% | | | | | | |
| 684801-519007 | PARKING-CLEANING ALLOWANCE | | \$650.00 | \$700.00 | \$650.00 | \$650.00 | \$650.00 |
| | Per contract - Cleaning uniforms for Parking Enforcement Officer | | | | | | |
| PERSONAL SERVICES Total: | | \$129,060.52 | \$114,704.00 | \$114,457.26 | \$117,321.00 | \$117,439.00 | \$117,439.00 |
| 684802-521001 | PARKING-ELECTRICITY | \$5,910.85 | \$6,688.00 | \$5,623.07 | \$6,688.00 | \$6,688.00 | \$6,688.00 |
| | Lighting | | | | | | |
| 684802-524001 | PARKING-R&M BLDG/GRNDS | \$879.84 | \$14,000.00 | | \$14,000.00 | \$14,000.00 | \$14,000.00 |
| | Miscellaneous repairs and maintenance \$14,000 | | | | | | |
| 684802-527000 | PARKING-RENTALS AND LEASES | \$152,248.17 | \$152,000.00 | \$97,803.92 | \$152,000.00 | \$123,020.00 | \$123,020.00 |
| | Lease payments to the MBTA | | | | | | |
| | Town Manager's comment: The MBTA has reduced parking spaces at the train station during the MBTA's construction. The fee paid to the MBTA has been reduced to reflect the lower amount of T revenue-generating parking spaces available during the construction. | | | | | | |

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| 684802-529009 | PARKING - CONTRACTUAL SVCS SUPPORT Parkmobile, credit card services | \$91,334.36 | \$80,000.00 | \$71,732.48 | \$80,000.00 | \$80,000.00 | \$80,000.00 |
| 684802-530010 | PARKING-LEGAL FEES Legal fees | \$7,212.90 | \$5,000.00 | \$5,491.50 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| 684802-530011 | PARKING-ADVERTISING Advertising | | \$100.00 | | \$100.00 | \$100.00 | \$100.00 |
| 684802-530236 | PARKING -TREAS/COLL DIRECT BILL | \$398.63 | \$500.00 | \$375.49 | \$500.00 | \$500.00 | \$500.00 |
| 684802-534001 | PARKING-TELEPHONE Iphone \$55month X 12 = \$660.00 Tablet data fee \$ 66.00 x 12 = \$ 792.00 Total = \$ 1,452.00 | \$1,273.09 | \$1,455.00 | \$1,411.77 | \$1,455.00 | \$1,455.00 | \$1,455.00 |
| 684802-534005 | PARKING-PRINTING Resident parking and Mansfield Green stickers | \$521.00 | \$600.00 | \$890.59 | \$600.00 | \$600.00 | \$600.00 |
| 684802-538014 | PARKING - DEPUTY COLLECTOR FEES Vehicular supplies | | | \$3,486.00 | | | |
| 684802-548000 | PARKING-VEHICULAR SUPPLIES Vehicular supplies | \$581.81 | \$1,950.00 | \$781.47 | \$1,950.00 | \$1,950.00 | \$1,950.00 |
| 684802-553002 | PARKING-TRAFFIC CONTROL SUPPLIES Traffic control supplies | | \$500.00 | \$652.00 | \$500.00 | \$500.00 | \$500.00 |
| 684802-553005 | PARKING-SALT AND CALCIUM Salt and calcium for parking lots | | \$10,000.00 | \$9,793.77 | \$10,000.00 | \$10,000.00 | \$10,000.00 |
| 684802-558006 | PARKING-UNIFORM/PROTECTIVE GEAR Per Contract - Clothing for the Traffic Enforcement Officer | \$550.77 | \$550.00 | \$545.85 | \$550.00 | \$550.00 | \$550.00 |
| 684802-558011 | PARKING-OPERATING SUPPLIES Operating supplies | \$4,322.29 | \$3,000.00 | \$1,163.20 | \$3,000.00 | \$3,000.00 | \$3,000.00 |
| 684802-574001 | PARKING- PROPERTY INSURANCE Property insurance | \$1,107.88 | \$1,000.00 | \$1,038.81 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| 684802-574004 | PARKING-WORKERS COMP PREMIUM DIRECT Worker's comp | \$2,937.42 | \$5,000.00 | \$3,243.79 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| EXPENSES Total: | | \$269,279.01 | \$282,343.00 | \$204,033.71 | \$282,343.00 | \$253,363.00 | \$253,363.00 |

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| Account Number | Account Description | FY2017 Exp | FY2018 Budgeted | FY2018 Exp | FY2019 Dept Requested | FY2019 Mgr Req | FY2019 Adopted |
| 684803-579000 | PARKING-RESERVE FUND | | | | \$6,400.00 | \$6,400.00 | \$6,400.00 |
| | This budget is controlled by the Finance Committee as allowed by MGL Chapter 40 Section 6. It is to be used for "extraordinary or unforeseen" expenditures during the course of the fiscal year. | | | | | | |
| | This budget line item amount complies with the Town's adopted Reserve Fund Policy. | | | | | | |
| RESERVE FUND TRANSFER Total: | | | | | \$6,400.00 | \$6,400.00 | \$6,400.00 |
| 684804-517010 | EMP BNFTS - PARKING HEALTH INS | | \$22,187.00 | \$17,349.66 | \$19,074.00 | \$18,200.00 | \$18,200.00 |
| 684804-517011 | EMP BNFTS - PARKING MITIGATION | | \$1,200.00 | \$1,000.00 | \$1,200.00 | \$1,200.00 | \$1,200.00 |
| 684804-517012 | EMP BNFTS - MEDICARE/MEDICAID | | \$700.00 | \$722.21 | \$714.00 | \$714.00 | \$714.00 |
| 684804-517020 | EMP BNFTS - PARKING PENSION ASSESS | | \$6,495.00 | \$7,716.51 | \$7,218.00 | \$7,218.00 | \$7,218.00 |
| 684804-517035 | EMP BNFTS - PARKING LIFE INSURANCE | | \$21.00 | \$20.76 | \$21.00 | \$21.00 | \$21.00 |
| 684804-517060 | EMP BNFTS - PARKING DENTAL INS | | \$655.00 | \$489.60 | \$704.00 | \$648.00 | \$648.00 |
| ALLOCATED EMP BENEFITS Total: | | | \$31,258.00 | \$27,298.74 | \$28,931.00 | \$28,001.00 | \$28,001.00 |
| 684808-517000 | PARKING-EMP BEN HLTH INS MITIGATION | | | | | | |
| PRIOR YEAR BILLS Total: | | | | | | | |
| 684809-530205 | PARKING-TOWN MANAGER | | \$872.00 | \$890.00 | \$890.00 | \$908.00 | \$908.00 |
| | A 2% increase is forecasted for FY 19 | | | | | | |
| 684809-530207 | PARKING-D.P.W. | | \$9,205.00 | \$9,390.00 | \$9,390.00 | \$13,000.00 | \$13,000.00 |
| | DPW Director, Town Engineer, Highway Operations Manager, Public Buildings/Special Projects Manager, Office Manager, and bill processing. | | | | | | |
| 684809-530225 | PARKING-ACCOUNTING SERVICES | | \$2,536.00 | \$2,587.00 | \$2,587.00 | \$2,640.00 | \$2,640.00 |
| | A 2% increase is forecasted for FY 19 | | | | | | |
| 684809-530235 | PARKING-TREAS/COLL SERVICES | | \$6,699.00 | \$6,833.00 | \$6,833.00 | \$6,970.00 | \$6,970.00 |
| | A 2% increase is forecasted for FY 19 | | | | | | |
| 684809-530251 | PARKING-DATA PROCESSING SERVICES | | \$306.00 | \$312.00 | \$312.00 | \$320.00 | \$320.00 |
| | Maintain and update parking maps | | | | | | |
| | A 2% increase is forecasted for FY 19 | | | | | | |
| INDIRECT COSTS Total: | | | \$19,618.00 | \$20,012.00 | \$20,012.00 | \$23,838.00 | \$23,838.00 |
| PARKING Total: | | | \$417,957.53 | \$448,317.00 | \$365,801.71 | \$458,833.00 | \$429,041.00 |

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| 481 - PARKING - ENCUMBRANCES | | | | | | | |
|--------------------------------------|-----------------------------|-------------------|------------------------|-------------------|------------------------------|-----------------------|-----------------------|
| Account Number | Account Description | FY2017 Exp | FY2018 Budgeted | FY2018 Exp | FY2019 Dept Requested | FY2019 Mgr Req | FY2019 Adopted |
| 684811-517000 | PARKING - EMPLOYEE BENEFITS | \$20.00 | \$250.00 | | | | |
| PERSONAL SERVICES Total: | | \$20.00 | \$250.00 | | | | |
| PARKING - ENCUMBRANCES Total: | | \$20.00 | \$250.00 | | | | |

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|------------------------|----------------------------------|-------------------|------------------------|--------------------|------------------------------|-----------------------|-----------------------|
| Account Number | Account Description | | | | | | |
| 684899-580058 | MANSFIELD AVE IMPROVES A#12 5/14 | | | | | | |
| 684899-580059 | PARKING GARAGE STUDY A#12 5/14 | | | | | | |
| 684899-580089 | LAND ACQUISITION A#12 5/15 | | | | | | |
| 684899-580126 | PARKING IMPROVEMENTS A#11 5/16 | | \$100,000.00 | \$41,703.96 | | | |
| 684899-580149 | PARKING IMPROVEMENTS A#13 5/17 | | \$100,000.00 | | | | |
| 684899-580180 | PARKING IMPROVEMENTS A#9 5/18 | | | | | | |
| ARTICLES Total: | | | \$200,000.00 | \$41,703.96 | | | |
| PARKING Total: | | | \$200,000.00 | \$41,703.96 | | | |

Town of Mansfield
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| 990 - INTERFUND TRANSFERS | | | | | | | |
|-----------------------------------|--|---------------------|------------------------|---------------------|------------------------------|-----------------------|-----------------------|
| Account Number | Account Description | FY2017 Exp | FY2018 Budgeted | FY2018 Exp | FY2019 Dept Requested | FY2019 Mgr Req | FY2019 Adopted |
| 689905-596001 | PARKING-TRANSFER TO GEN FUND | \$163,207.00 | \$167,287.00 | \$167,287.00 | \$172,306.00 | \$171,469.00 | \$171,469.00 |
| | Acting Town Manager's comment: This amount is a transfer to the General Fund to pay for the Cherry Sheet's MBTA and Regional Transit Authority State Assessments. A 3% increase is forecasted for FY19. | | | | | | |
| | Town Manager's comment: This updated amount reflects the FY19 Governor's budget. | | | | | | |
| 689905-596008 | PARKING-TRANSFER TO TRUST FUNDS | \$1,500.00 | \$3,000.00 | \$3,000.00 | \$6,000.00 | \$6,000.00 | \$6,000.00 |
| | This budget is for the payment of the Parking Enterprise Fund's projected Other Post Employment Benefits (OPEB) unfunded liability costs as per the Finance Committee's approved schedule. The Finance Committee has implemented a 4 year step-up program so that in FY20, this department will be funding its Annual Required Contribution (ARC) of its OPEB liability. | | | | | | |
| CAPITAL OUTLAY Total: | | \$164,707.00 | \$170,287.00 | \$170,287.00 | \$178,306.00 | \$177,469.00 | \$177,469.00 |
| INTERFUND TRANSFERS Total: | | \$164,707.00 | \$170,287.00 | \$170,287.00 | \$178,306.00 | \$177,469.00 | \$177,469.00 |
| PARKING ENTERPRISE Total: | | \$582,684.53 | \$818,854.00 | \$577,792.67 | \$637,139.00 | \$606,510.00 | \$606,510.00 |
| Grand Total: | | \$582,684.53 | \$818,854.00 | \$577,792.67 | \$637,139.00 | \$606,510.00 | \$606,510.00 |