



**MLBCPA, LLP**

*Certified Public Accountants & Advisors*

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July 25, 2013

Mr. William R. Ross  
Town Manager  
Town of Mansfield  
6 Park Row  
Mansfield, MA 02046

Dear Mr. Ross:

We have completed the operational review of the finance and administrative functions of the Town of Mansfield, Massachusetts.

The complete report includes an executive summary, forward and sections for, Scope of Services, organizational overview, accounting function, treasury function, human resources function, assessing function, purchasing & procurement, and school business office and appendices for organizational charts, FMS utilization, policies, procedures & workflows and an implementation plan.

Thank you for the opportunity to be of service to the Town of Mansfield. Please let us know if you have any questions.

Sincerely,

Robert J. Lynch, CPA  
Partner

Enclosures