

MANSFIELD HOUSING AUTHORITY 2010 ANNUAL REPORT

The Mansfield Housing Authority is an agency that provides safe and sanitary housing for low and moderate income families. The Housing Authority operates under guidelines set out by their regulatory agencies, the Massachusetts Department of Housing and Community Development (DHCD) and the Department of Housing and Urban Development (HUD).

The Housing Authority's offices are located at 22 Bicentennial Court and are open to the public from 8:30 AM to 4:30 PM, Monday through Friday; telephone number (508) 339-6890.

The Mansfield Housing Authority consists of a five-member Board of Commissioners, an Executive Director and seven staff members.

Four of the Commissioners are elected by the Town's people and one member is appointed by the State's Governor.

Members of the Board of Commissioners are as follows:

Beth Oberlander – Chairperson

Danielle Fish – Vice Chairperson (Governor's Appointee)

Douglas Murphy – Treasurer

Daniel Connors – Asst. Treasurer

Kevin Doyle – Commissioner

Executive Director Michael Forbes is employed by the Board of Commissioners and is responsible for the management and operations of the Housing Authority.

The office staff consists of; Brenda McArdle - Leased Housing Administrator, Sharman Lott - Senior Accounting Clerk and Victoria Welch - Receptionist / Tenant Services Coordinator.

The Maintenance staff consists of two part-time Maintenance Supervisors - Daniel Donovan and William Harlor, Maintenance Mechanic - Clarence Henderson and Groundskeeper / Custodian - Kevin Gracia.

Elderly Housing:

The Mansfield Housing Authority manages 131 units of elderly/handicapped housing: Cedar Court - 29 units, Park Court - 42 units and Bicentennial Court - 60 units.

Family Housing:

There are 23 family housing units: 10 – three-bedroom homes located on Eddy Street, a duplex located at 74-76 Pineneedle Lane, a four-bedroom home located at 45 Brook Street, a three-bedroom home located at 253 West Street, a three-bedroom home located at 41 Dean Street and 4 three-bedroom duplexes (8 units) located at Hawthorne Court.

Special Needs Housing:

The Mansfield Housing Authority manages a home for handicapped individuals located at 651 South Main Street. The home accommodates eight handicapped people and is leased by Rehabilitative Resources, Inc. (RRI). RRI staffs the home with their personnel and they are overseen by the Massachusetts Department of Developmental Services (DDS).

Massachusetts Rental Voucher Program (MRVP):

The Mansfield Housing Authority administers a total of 49 MRVP vouchers which consist of 26 project-based units at the Mansfield Depot apartment complex, 16 project-based units at the Mansfield Meadows apartment complex and 7 mobility vouchers.

Section 8 Housing:

HUD provides Federal funds to support the existing Section 8 Housing Choice Voucher Program. Mansfield Housing Authority presently has 64 Section 8 Housing Choice Vouchers under lease and administers approximately 51 mobility Housing Choice Vouchers from other Housing Authorities whose voucher holders lease up in the area.

Resident Services:

Victoria Welch is the resident services coordinator for the Mansfield Housing Authority. Victoria assists public housing residents with attaining services that they may be in need of such as meals on wheels, homemaking services, or medical services. Victoria also helps organize tenant events, deals with tenant issues or disputes and attends Tenant Association Meetings.

Other Information:

At the present time the Mansfield Housing Authority receives no subsidy funds for daily operations, salaries or utility costs from the State. There is a reserve account in the amount of \$64,820.00 for family and elderly housing. There is \$40,221.00 in the 689 special needs housing reserve account and \$188,324.00 in Section 8 reserve funds.

DHCD did not allow a budget increase within their FY 2010 budget guidelines for the Housing Authority's fiscal which began on October 1, 2009.

The replacement of roofing, gutters & downspouts and chimney repairs on the 10 Eddy Street family homes was completed during fiscal year 2010 with approximately \$95,300.00 in emergency State Capital Improvement funding that had been awarded by DHCD.

The Housing Authority has been awarded \$259,932.00 in Federal Stimulus Funds to replace the heating systems in the Cedar Court elderly/handicapped development and Hawthorne Court, Eddy Street & 41 Dean Street family developments. Bidding for the project should take place in January and construction should commence in the spring of 2011.

The Mansfield Housing Authority has been contracted by the Easton Housing Authority to manage their Housing Agency. The Management Contract is for one year commencing November 1, 2010 and may be extended for an addition year upon agreement of both parties. The Mansfield Housing Authority will receive a \$60,789.00 management fee for the first year. The Easton Housing Authority consists of 184 elderly/handicapped units, 10 family housing units and 101 Federal Section 8 vouchers.