

**Town of Mansfield
Board of Selectmen
Minutes of July 20, 2011**

Present: Chairman Jess Aptowitz, Vice Chairman Olivier Kozlowski, Clerk Douglas Annino, Selectman Kevin Moran, Selectman George Dentino, William Ross Town Manager

Absent:

MMED Meeting

Minutes are recorded separately.

Eames property discussion

Nancy Eames and Scott Eames are present for the discussion.

Selectman Kozlowski handed out a map to the Board of Selectmen for review. The Eames family property is surrounded by town conservation land and is available to the town for \$6,000. This property is nearby Witch Pond and is in a water conservation district.

Selectmen Annino and Moran feel the property should be purchased as it was the intent of the 1998 town meeting to and was left out in error.

There was a short discussion on the possible uses of the land including inquires about putting a cell tower there.

As stated in prior meetings, Selectman Dentino is still opposed to purchasing land and feels it is unusable and unneeded by the town.

Chairman Aptowitz feels divided as this has gone to town meeting twice. Once in 1998 for \$6k and passed. Once just recently for a larger sum of money and it failed. He doesn't want to second guess the intent of town meeting and is unsure of the value to the town.

Motion: To approve purchase for \$6,000.00 from water dept. enterprise fund. (Kozlowski/Annino) 3:2 (Dentino/Aptowitz nay)

Eagle Scout project

David Elofson, Boy Scout Troop 17. His project is beautification of the new animal shelter entrance and grounds. Below is his summary:

I will be planting trees along the property line to provide some privacy for the neighbors in later years.

- I will also build a stone planter that will serve as a border for the new sign that the Animal Shelter has just received and install a fence around the edge of the road to serve as a barrier between the sign and the road.
- I will also repaint the metal gates and install stoppers to keep them from swinging free.
- I will lastly add mulch and loam to make the area look better and more attractive and we will clear the extra brush as needed.

This project was planned with the help and advice of Mr. Lou Andrews and Mr. Howard Fisk and they have approved all of the final plans. I will also be fundraising for this project.

Due to my current age, I have a time restriction of the next 7 months to complete my project and will not be able to complete it during the winter because the ground will be frozen and it will be impossible to dig the holes needed for each part of the project. I will thus be looking to complete the project by the end of September.

Chairman Aptowitz welcomed Mr. Elofson to the meeting and commended him for such a well thought out plan.

Selectman Moran is involved with this boy scout troop and will volunteer his sons for free labor if needed.

Selectman Annino wanted to make sure the animal shelter committee was aware of this project and that they are in full support of his endeavors.

Selectman Annino also had some engineering tips for Mr. Elofson's project plans.

Selectman Dentino is in favor of anything to support the animal shelter. He is glad that Mr. Elofson has taken on such a project.

Motion: To support eagle project as presented. (Annino/Moran) 5:0 passes

Strategic planning update

A total of 13 RFP's were sent to consulting firms for a town wide strategic plan. Only two firms provided a written response.

Copies of those written responses were distributed to the review committee for consultant selection. Both the committee and the town manager felt that Mullin Associates was the top choice to perform this important planning process for the town.

A strategic plan including both the Town and School Dept. is a unique undertaking in MA and could set a precedent for strategic planning processes by other communities. A strategic plan building on the Town's Master Land Use Plan is an extremely significant project and we believe that Dr. Mullin is the best choice for Mansfield.

Selectman Dentino asked how many times the town has used Dr. Mullins services. Mr. Ross thinks it may have been 2 to 3 times over the years.

Selectman Dentino is not sure of the value in doing a strategic plan at this time.

Selectman Annino has worked with Dr. Mullin in the past and believes that he will help the town move forward. The plan also has a large component for public input combined with a school/ municipal use twist that other plans have not had in the past.

Selectman Moran would really like to do this and actually see something accomplished.

Chairman Aptowitz wonders why the town just can't use the town planner to do the study and save the money.

Mr. Ross stated that this project is quite large and needs a dedicated and objective professional to lead it. Mr. Burke will definitely be assisting with the study.

Motion: To hire Dr. Mullin for the study. (Annino/Kozlowski) 5:0 passes

Q & C

None

Weekly Business

Warrant No. 11054T in the amount of \$244,794.41

Motion: To approve (Kozlowski/Moran) 5:0 passes

Warrant No. 11054E in the amount of \$39,681.42

Motion: To approve (Kozlowski/Moran) 5:0 passes

Warrant No. 11054S in the amount of \$425,354.54

Motion: To approve (Kozlowski/Moran) 4:1 passes (Annino nay)

Warrant No. 12002T in the amount of \$2,514,208.65

Motion: To approve (Dentino/Kozlowski) 5:0 passes

A lengthy conversation among the Board of Selectmen and the Town Manager ensued regarding the lack of time the bos had been receiving to review the warrants.

Mr. Ross stated that legally the Board of Selectmen does not have to sign off on bills in order for the town to process them. He is not suggesting that this happens just letting the Board of Selectmen know of the legal process.

However the board is uncomfortable signing documents that they have not reviewed. Warrants will be held for next week.

This week - payroll 6/30/11 #3 through 7/19/11

Warrant No. 11055PS in the amount of \$874,253.79

Motion: To approve (Kozlowski/Moran) 5:0 passes

Warrant No. 11055SV in the amount of \$358,914.14

Motion: To approve (Kozlowski/Moran) 5:0 passes

Warrant No. 12001PS in the amount of \$110,634.44

Motion: To approve (Kozlowski/Moran) 4:1 passes (Annino nay)

Warrant No. 12001SV in the amount of \$33,360.23

Motion: To approve (Kozlowski/Annino) 5:0 passes

Warrant No. 12002PT in the amount of \$384,056.86

Motion: To approve (Kozlowski/Annino) 5:0 passes

Warrant No. 12002TV in the amount of \$115,744.02

Motion: To approve (Kozlowski/Annino) 5:0 passes

Warrant No. 12003PT in the amount of \$329,132.57

Motion: To approve (Kozlowski/Annino) 5:0 passes

Warrant No. 12003TV in the amount of \$95,101.18

Motion: To approve (Kozlowski/Annino) 5:0 passes

Warrant No. 12003PS in the amount of \$900,506.12

Motion: To approve (Kozlowski/Moran) 4:1 passes (Annino nay)

Warrant No. 12003SV in the amount of \$176,533.03

Motion: To approve (Kozlowski/Annino) 5:0 passes

Board of Selectmen meeting minutes of July 6th

Motion: To approve (Kozlowski/Dentino) 5:0 passes

Early Sunday alcohol sales applications from:

- VFW
- Cibo Matto Café
- Willowdale Golf Course

**Routing has come back positive.

Motion: To approve application from VFW. (Kozlowski/Annino) 5:0 passes

Motion: To approve application from Cibo Matto Cafe (Kozlowski/Moran) 4:0:1 passes (Annino abstain)

Motion: To approve application from Willowdale Golf Course. (Kozlowski/Annino) 5:0 passes

Block party request from Shawmut Ave resident. Event date July 31st

Motion: To approve (Kozlowski/Annino) 5:0 passes

Block party request from Bella Vista Ave resident. Event date September 10th

Motion: To approve (Kozlowski/Annino) 5:0 passes

Fee waiver request from Rick Alves for construction of N. Common gazebo

Motion: To approve (Dentino/Annino) 5:0 passes

Drainlayer license application for Page Corp. Town Engineer recommends approval.

Motion: To approve (Moran/Kozlowski) 5:0 passes

Correspondence

- Comcast Center violations letter from Bruce Montgomery.
- Thank you letter from Kathleen Harney (Mansfield Shredding Service) for the NPGF donation.
- Citation request from Veterans Agent John Hogan for Patsy Tarufo's 100 birthday.

Motion: To sign and send citation. (Kozlowski/Annino) 5:0 passes

- Thank you letter from Karl Clemmey regarding the quick response of staff to a water leak on West St. last week.
- Email from Mary Cinelli regarding the various street repairs and lighting issues she has noticed recently.

LAST WEEK

- Thank you email and application/map from Kristi Johnson, DBA for approving last weeks family fun night.

Town Managers Report

- Revised water treatment foreman job description has been presented for bos approval. The proposed change is strictly the elimination of one line "Must carry Town issued cell phone at all times". Eliminating this requirement also eliminates the employee's right to take home the Water Division vehicle which was the compensation for carrying the telephone outside of working hours. *The Water Treatment Foreman is still required to carry a phone during "regular business hours".*
Motion: To approve revisions (Kozlowski/Dentino) 5:0 passes
- Town vehicle allowance for DPW Director. Mr. Ross provided a brief update on why the DPW Director will not be using a town car anymore. Chairman Aptowitz is unsure if this is a board decision or a town manager one. Mr. Ross stated that the vehicle use policy says that the town manager will bring changes to the board on a case by case basis.

Chairman Aptowitz is not in favor of paying a \$5,000 a year stipend to the Director. He would like to see him use a dept. car instead. Mr. Ross stated the goal is to reduce the size of our vehicle fleet and we have been that.

Motion: To approve. (Moran/Annino) 3:2 passes (Aptowitz/Dentino nay)

Otis St. construction is almost done and the street will be reopened soon.

There may be clean air act funding available for developing train station parking. Mr. Burke is looking into it.

Karl Clemmey is on the downtown parking committee and would like to have his son, Bill Clemmey replace him. The Board of Selectmen does not have a problem with this.

BOS Updates

- Selectman Kozlowski: None
- Chairman Aptowitz: Sign Committee needs to get going.
Update on first down town parking committee meeting. The next one is in August.

The No. Common flag pole is also in bad shape and the town needs to replace that as well. Especially since a gazebo is being installed soon.

- Selectman Annino: None
- Selectman Moran: None
- Selectman Dentino: Questions about chip sealing area roads.

Stated the sidewalk on N. Main St. /Park St. intersection (in front of the funeral home) is in bad shape and gets a lot of foot traffic.

Job postings: DPW Clerk has retired and is being replaced at lower pay/hrs. Highway maintenance person is also retiring and will be replaced with lower grade position.

Downtown parking stickers are on hold until the committee decides what criteria to apply and set proposed plan.

Adjournment

Motion: Adjourn meeting to executive session at 10:04pm to discuss collective bargaining. 5:0 passes (Kozlowski)

Roll Call vote: Chairman Aptowitz aye, Vice chairman Kozlowski aye, Clerk Annino aye, Selectman Moran aye, Selectman Dentino aye, 5:0 passes

Douglas Annino

Signature of Clerk

August 3, 2011

Date of Approval